

MARIDAHDI  
EARLY CHILDHOOD COMMUNITY

RECEIVED  
29 JUL 2009

BY:.....

28 July 2009

Emeritus Professor Roy Webb  
Chairperson  
Non-State Schools Accreditation Board  
PO Box 15347  
CITY EAST QLD 4002

Dear Professor Webb

We are pleased to enclose our *Change of accreditation attribute* application, together with supporting documentation.

We thank the Board for its consideration of this application, and look forward to hearing from you after your 6<sup>th</sup> August meeting.

Sincerely,

A handwritten signature in black ink, appearing to read 'KATE TULLY'.

KATE TULLY  
Chair,  
Maridahdi Community Governing Council

Encl.: Completed Form NSS-301 and appendices, original + 17 copies

Phone: 4635 1413 Fax: 4635 1116 Email: [admin@maridahdi.qld.edu.au](mailto:admin@maridahdi.qld.edu.au)

P.O. Box 4742 Toowoomba East Qld 4350 3 - 7 Bowtell Street Toowoomba Qld 4350

School ABN 41 029 356 380 Kindergarten ABN 58 568 369 795 (Affiliated with the Creche and Kindergarten Association of Queensland)



Form NSS-301

## Change of accreditation attribute

Application for accreditation and funding eligibility

|   |                            |                      |                     |
|---|----------------------------|----------------------|---------------------|
| NAME OF SCHOOL                                      |                            |                      | Office use only     |
| MARIDAHDI EARLY CHILDHOOD COMMUNITY SCHOOL          |                            |                      |                     |
| Details of person to contact about this application |                            |                      | CIS No.             |
| Title (eg Ms, Mrs, Mr, Dr, Pastor)                  | Given name/s               | Preferred first name |                     |
| MS  | KATHRYN ANN                | KATE                 |                     |
| Surname   |                            |                      | CIS No. Appendices  |
| TULLY   |                            |                      |                     |
| Postal address                                      |                            |                      |                     |
| PO BOX 4742   |                            |                      |                     |
| Postcode  |                            |                      |                     |
| TAWOOMBA EAST QLD 4350                              |                            |                      |                     |
| Business telephone                                  | After hours telephone      | Fax                  | Date received       |
| 46351413  |                            | 46351116             |                     |
| Mobile  | Email address              |                      | Funding application |
|   | admin@maridahdi.qld.edu.au |                      |                     |

## Privacy Information

Form NSS-301: *Application for change of accreditation attribute and funding eligibility* collects information for the following purposes:

- to enable the Non-State Schools Accreditation Board to decide whether to approve the change of attribute under the *Education (Accreditation of Non-State Schools) Act 2001* (the "Accreditation Act"); and
- where applicable, to enable the Non-State Schools Eligibility for Government Funding Committee to decide whether to grant eligibility for government funding status under the *Education (Accreditation of Non-State Schools) Act 2001*.

Certain data collected in this survey is 'personal information' within the meaning of the Queensland Government Information Standard 42, which deals with the collection and handling of such information by government agencies. Form NSS-301 collects personal information about:

- a contact person for the purpose of processing the application;
- a person authorised by the incorporated governing body to act on its behalf for the purpose of processing the application; and
- the directors or members of the executive management group of the incorporated governing body making the application for the purpose of ascertaining whether the governing body complies with the requirements of the *Education (Accreditation of Non-State Schools) Act 2001*.

The information collected in this survey may be disclosed to the following entities:

- the Minister for Education and Training and Minister for the Arts;
- the Office of Non-State Education within the Queensland Department of Education, Training and the Arts and other relevant areas of the Queensland Department of Education, Training and the Arts;
- assessors and auditors appointed under the *Education (Accreditation of Non-State Schools) Act 2001*; and
- any person who inspects an application or asks an applicant for a copy of an application under sections 82 and 83 respectively of the Accreditation Act.

### PLEASE NOTE

Attachments must be labelled with the corresponding number and title of the related item in the application form.

## PART 1 APPLICANT DETAILS

### 1. Applicant

Name of the governing body applying to change an attribute or attributes of accreditation.

MARIDANDI EARLY

CHILDHOOD COMMUNITY

### 2. Is this application seeking eligibility for government funding for the change of attribute?

☒ Yes

☐ No

☐ Not Applicable

☐ Automatic by virtue of the transition provisions of the *Education (Accreditation of Non-State Schools) Act 2001*

If No, Not Applicable or Automatic, proceed to Item 3.

If Yes, please address all of the following items:

#### a) Is the school to be operated on a not-for-profit basis?

☒ Yes

☐ No

**Note:** A school is *not operated for profit* only if any profits made from the school's operation are used entirely to advance the school's philosophy and aims, as stated in the school's statement of philosophy and aims. Only schools operating on a not-for-profit basis are eligible for government funding.

#### b) In relation to the operation of the school, has the governing body entered into any prohibited arrangement?

☐ Yes

☒ No

**Note:** A *prohibited arrangement* is a contract or arrangement entered into by a school's governing body or proposed governing body and a for-profit entity not dealing with each other at arm's length.

#### c) In relation to the operation of the school, does the governing body intend to enter into any prohibited arrangement?

☐ Yes

☒ No

**Note:** A *prohibited arrangement* is a contract or arrangement entered into by a school's governing body or proposed governing body and a for-profit entity not dealing with each other at arm's length.

#### d) Currently, is there a direct or indirect connection between the governing body and any for-profit entity?

☐ Yes

☒ No

If Yes, attach a statement explaining how the governing body is ensuring that there are no connections between it and any for-profit entity that could reasonably be expected to compromise its independence when making financial decisions.

#### e) With the change of attribute, will there be a direct or indirect connection between the governing body and any for-profit entity?

☐ Yes

☒ No

If Yes, attach a statement explaining how the governing body intends to ensure that there will be no connections between it and any for-profit entity that could reasonably be expected to compromise its independence when making financial decisions.

### 3. Details of governing body

**Note:** If applying to change the governing body, provide details of the proposed governing body. For all other changes of attribute, provide details of the existing governing body.

Attach the following:

#### a) a copy of the constitution or like document of the governing body and the rules under which it operates;

#### b) documentation showing the corporate structure of the governing body, including details of related entities and the relationships between these entities;

#### c) documentation showing the current membership of the governing body e.g. ASIC Company Extract;

#### d) a copy of the positive notice blue card issued by the Commissioner for Children and Young People and Child Guardian for each director or member of the executive management group of the governing body;

#### e) a copy of the policy used by the governing body for identifying, declaring and dealing with any conflicts of interest or potential conflicts of interest a director or member of the executive management group of the governing body may have in regard to the operation of the school; and

#### f) (for new governing body only) documentary evidence that the proposed governing body is a corporation, ensuring that the type of incorporation is included.

*See Appendix 1*

**PART 1 APPLICANT DETAILS**

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**4. Offences**

*Note: If applying to change the governing body, provide details of the proposed governing body. For all other changes of attribute, provide details of the existing governing body.*

Has any director or member of the executive management group of the governing body been convicted of an indictable offence?

☐ Yes

☒ No

If Yes, attach details.

Has the governing body been convicted of an offence?

☐ Yes

☒ No

If Yes, attach details.

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## PART 2 CHANGE OF ATTRIBUTE DETAILS

### 5. Current location of school

If a change of attribute is being proposed for more than one site, please complete Appendix 1 for each site other than the one indicated below.

With the exception of the governing body of the school, attributes of accreditation are specific to each site.

Street address

|                 |          |
|-----------------|----------|
| 3-7 BOWTELL ST. |          |
| TOOWOOMBA QLD   |          |
| 4350            |          |
|                 | Postcode |

Real property description of existing school site

| Lot no. | Plan no.  |
|---------|-----------|
| Lot 6   | RP 133692 |
|         |           |

### 6. Accreditation attributes

- a) Indicate the anticipated date of the proposed change of accreditation attribute.

30, 9, 09

- b) Tick to indicate which attribute/s the school's governing body is seeking to change.

☐ Governing body of the school

*Proceed to Item 13.*

☒ Location of the school

*Proceed to Item 7 then to Item 13 and onwards.*

☐ Curriculum model

*Proceed to Item 8 then to Item 13 and onwards.*

☐ Mode of delivery of education

*Proceed to Item 9 then to Item 13 and onwards.*

☐ Years of schooling and student-intake type

*Proceed to Item 10 then to Item 13 and onwards.*

☐ Inclusion of boarding facilities

*Proceed to Item 11 then Item 13 and onwards.*

☐ Sector student-intake day

*Proceed to Item 12 then Item 13.*

### 7. New location of school

Proposed street address

|               |          |
|---------------|----------|
| 1 SOUTH ST    |          |
| TOOWOOMBA QLD |          |
| 4350          |          |
|               | Postcode |

Real property description of proposed school site

| Lot no. | Plan no.  |
|---------|-----------|
| Lot 1   | RP 142232 |
|         |           |

Current land use zoning

Residential - DIP exemption

### 8. Curriculum model

pending

Attach a statement providing details of the proposed change of curriculum model/syllabus framework to be used by the school.

If the proposed change will result in the use of a curriculum model/syllabus framework other than those approved or accredited by the Queensland Studies Authority, attach details to show that the proposed curriculum model/framework will enable students to achieve standards of learning at least comparable to Queensland standards of learning.

### 9. Mode of delivery of education

Attach a statement providing details of the proposed change in the mode of delivery of education.

### 10. Years of schooling offered and student-intake type

Attach a statement providing details of the proposed change in the years of schooling offered and the student-intake type (*i.e. females only or males only or co-educational*) to be enrolled in each new year of schooling.

### 11. Boarding facilities

Attach a statement providing details of the proposed change relating to boarding facilities at the school.

## PART 2 CHANGE OF ATTRIBUTE DETAILS

### 12. Sector student-intake day

Attach a statement providing details of the proposed change/s to sector student-intake day/s.

A sector student-intake day is the first day students will commence education within the following sectors of schooling:

- Preparatory Year to Year 3
- Years 4 to 7
- Years 8 to 10
- Years 11 to 12.

### 13. Accreditation criteria

Attach statements explaining how each of the following criteria will be affected by the proposed change in attribute/s.

- a) Statement of philosophy and aims;
- b) Educational program;

- c) Students with a disability;
- d) Distance education delivery;
- e) Flexible arrangements approvals;
- f) Health and safety of students and staff;
- g) Conduct of staff and students;
- h) Staffing;
- i) Land and buildings;
- j) Educational facilities and materials;
- k) Improvement processes; and
- l) Financial viability.

If clarification or further information is required, is permission given for the Board to liaise with the qualified person who prepared the financial viability statement or certificate?

☒ Yes

☐ No

Provide details of the qualified person who has prepared the financial viability statement or certificate.

|                                     |                        |                      |
|-------------------------------------|------------------------|----------------------|
| Title (eg. Ms, Mrs, Mr, Dr, Pastor) | Given names            | Preferred first name |
| MR                                  | ANTHONY                | TONY                 |
| Surname                             |                        |                      |
| HOOPER                              |                        |                      |
| Position                            | Relevant Qualification |                      |
| PARTNER, HOOPER & CO.               | B-BUS, CPA             |                      |
| Postal Address                      |                        |                      |
| PO Box 3252                         |                        |                      |
| TOWSONBA QLD                        |                        | Postcode             |
|                                     |                        | 4350                 |
| Business telephone                  | After hours telephone  |                      |
| 4637. 9363                          |                        |                      |
| Mobile                              | Fax                    |                      |
|                                     | 4638. 7617             |                      |
| Email address                       |                        |                      |
| hooper@hooperc.com.au               |                        |                      |

End of application for accreditation.

Please proceed to Part 3 if you wish to apply for eligibility for government funding.

## PART 3 FUNDING APPLICATION DETAILS

### 14. Funding eligibility

Do you wish to modify your eligibility for government funding to incorporate the proposed changes?

☒ Yes

☐ No

Where modification to funding eligibility is being sought, provide the information requested below as it relates to the proposed changes.

Where a proposed change in attribute only involves the *discontinuation* of an attribute, eg, discontinuation of Years 11 and 12 or discontinuation of boarding facilities, there is no need to complete the following items.

### 15. Catchment area

The catchment area is defined in the Accreditation Act as the geographical area in which at least 80 per cent of the school's students reside or are likely to reside.

Attach the following as they relate to the proposed change/s for which funding is being sought:

- a) a description and map/s of the modified catchment area of the school with the catchment boundary and Statistical Local Area (SLA) and/or the Census Collector District (CD) codes clearly marked on the map/s;
- b) a statement of supportive argument for both:
  - the selection of the SLAs/CDs included in the catchment area;
  - the exclusion of the SLAs/CDs that are adjacent to the catchment area boundary;
- c) for both the first and fifth year of operation of the proposed change, a list of the SLAs/CDs that comprise the catchment area ranked by magnitude of prospective student enrolments by percentage and numbers; and
- d) a list of the SLAs/CDs that comprise the catchment area ranked by proximity to the school;
- e) the catchment area map showing:
  - the site of the new school; and
  - the names and locations of all existing schools, both non-State and State.

### 16. Educational choice

If it is claimed that the proposed change/s for which funding is being sought will provide new elements of choice for schooling in the catchment area, attach a statement explaining the features that are not currently available in existing schools, for example:

- a) the school's philosophical or religious foundations;

- b) the educational program and mode of delivery;
- c) the student welfare and pastoral care provisions; and
- d) any other factors.

The Funding Committee's consideration of the educational choice criterion may include matters other than those noted above.

### 17. Anticipated enrolments

In relation to the proposed change/s for which funding is being sought, attach a table of the anticipated enrolments by year level or age for the five years from the anticipated date of the proposed change of attribute. Indicate the number of any intended overseas students separately.

### 18. Minimum enrolments

If necessary, attach an explanation for periods when the minimum enrolment requirements under the Accreditation Act are not likely to be met.

### 19. Projected population of school-age children

Attach the following as they relate to the change/s for which funding is being sought:

- a) a table showing data on the projected population of school-age students in the catchment area by relevant age or year level cohort for the first and fifth years from the anticipated date of change; and
- b) details of the source/s of the projected population data (eg Australian Bureau of Statistics, Department of Local Government and Planning, or other independent and authoritative sources).

### 20. Anticipated share of cohort

In relation to the change/s for which funding is being sought, attach supporting argument for the share of the total cohort of school-age students in the catchment area, by age or year level, that is claimed as the anticipated enrolment.

### 21. Public notification

Attach the following as it relates to the change/s for which funding is being sought:

- a) a statement on how the public notification requirements will be met;
- b) copy of the public notice to be published; and
- c) a list of people, with their addresses, to whom the notice will be given.



**PART 3 FUNDING APPLICATION DETAILS**

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**22. Impact on other schools (Optional)**

Attach a statement on the likely impact of the proposed change/s over the next five years on existing schools in the catchment. The statement would address impact on existing schools in terms of:

- a) changes to their enrolments;
- b) changes to their curriculum offerings;
- c) their future viability; and
- d) positive effects.

**23. Unfilled enrolment capacity (Optional)**

Attach a statement relating to the changes that comments on the current demand for student places and the likely effect on the overall unfilled enrolment capacity of other schools in the catchment area.

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**Declaration**

The person authorised by the incorporated governing body to act on its behalf, eg the chairperson or secretary, is to sign the declaration and provide the contact details requested below.

I, (print full name here)

KATHRYN ANN TULLY

of (print full address here)

declare that the information provided in and attached to this Application is, to the best of my knowledge, true and correct.



Signature of declarant

Date

28/7/09

**Contact details**

Postal Address

PO Box 4742

TOOWOOMBA QLD

Postcode

4350

Business telephone

4635 1413

After hours telephone

Mobile

Fax

Email address.

[REDACTED]

# Change of accreditation attribute – July 2009

## MARIDAHDI EARLY CHILDHOOD COMMUNITY

### Background and attachments

#### Background

In late 2008, Maridahdi received accreditation to provide schooling from Prep to Year 7; our previous accreditation (2005) was to Year 3.

As foreshadowed, we have sought an additional campus, as demand for places at Maridahdi exceeds capacity at our current site (Bowtell Street): our numbers here are capped by Toowoomba Regional Council at 75, including up to 25 Pre-Prep children.

We have found a site in South Street, less than 800 metres from our Bowtell Street site; this current application seeks to incorporate this site into our existing Prep-Year 7 accreditation.

We reiterate that this application does *not* entail any new provision, but is simply the addition of a new address. Our total numbers are virtually unchanged from those stated in our Prep-Year 7 application. If required, Maridahdi would be prepared to surrender accreditation for some years at our current site (e.g. Prep-Year 3 at Bowtell Street, and Years 1-7 at South Street).

#### PART 1: APPLICANT DETAILS

##### Q3. Details of governing body

Relevant documentation is attached at **Appendix 1**.

#### PART 2: CHANGE OF ATTRIBUTE DETAILS

##### Q13. Accreditation criteria

These criteria have each been addressed in Maridahdi's previous applications for accreditation. Our proposed change of attribute will not affect any of the accreditation criteria, except for (i) Land and buildings. Our use of our new site at 1 South Street, Toowoomba, will comply with relevant land use, building and WHS legislation. Our plans for this site are currently being developed, in conjunction with the relevant regulatory authorities.

Financial viability will not be adversely affected. Refer **Appendix 2**.

## PART 3: FUNDING APPLICATION DETAILS

### Q15: Catchment area

Our new site, at 1 South Street, Toowoomba, is less than 800 metres from our current site and thus shares the same catchment area.

#### a) Description

The catchment area for Maridahdi is based on five SLAs within the Local Government Area (LGA) boundaries of Toowoomba Central. These are:

- Toowoomba Central – covers the suburbs of South Toowoomba, Southtown and Toowoomba City.
- Toowoomba South-East- covers the suburbs of Rangeville and Middle Ridge.
- Toowoomba West- covers the suburbs of Newtown, West Toowoomba and Kearney Springs.
- Toowoomba North-West- covers the suburbs of Harlaxton, Rockville and Wilsonton.
- Toowoomba North-East- covering the suburbs of Mt Lofty, East Toowoomba and Prince Henry Heights.

The map at **Appendix 3** shows this catchment area, the location of Maridahdi and the location of other state and non-state schools. It also shows the residential locations of the 85% of our families who live within the four nominated SLAs.

#### b) SLAs included and excluded

The five SLAs represented on this map are those that have been used previously to define the School's catchment area. Comparing the locations of our current families to data from 2003, we believe that these SLAs remain the most appropriate. The exclusion of any one of these five would result in a map that does not encompass 'a geographical area in which at least 80% of the school's students reside or are likely to reside'.

It follows that the adjoining SLAs have been excluded firstly because they are not required in representing 80%. Also, while the majority of families outside the defined catchment area reside adjacent to the West, North-West and South-East SLAs, they are not concentrated in any single adjoining SLA.

#### c) SLAs ranked by prospective student numbers

| 2009 Rank | SLA        | No. students aged 3-12 | % 3-12 student cohort |
|-----------|------------|------------------------|-----------------------|
| 1         | South-East | 3716                   | 27.4                  |
| 2         | West       | 3527                   | 26.0                  |
| 3         | North-West | 2877                   | 21.2                  |
| 4         | Central    | 1790                   | 13.2                  |
| 5         | North-East | 1657                   | 12.2                  |
|           | Total      | 13567                  | 100                   |

| 2013 Rank | SLA        | No. students aged 3-12 | % 3-12 student cohort |
|-----------|------------|------------------------|-----------------------|
| 1         | West       | 3821                   | 27.3                  |
| 2         | South-East | 3773                   | 26.9                  |
| 3         | North-West | 2929                   | 20.9                  |
| 4         | Central    | 1794                   | 12.8                  |
| 5         | North-East | 1689                   | 12.1                  |
|           | Total      | 14007                  | 100                   |

Source: Planning Information and Forecasting Unit, Department of Infrastructure and Planning, Queensland Government, July 2008. See **Appendix 4**.

d) SLAs ranked by proximity

| Rank | SLA        | Suburb           | Proximity to Maridahdi (km) |
|------|------------|------------------|-----------------------------|
| 1    | South-East | Rangeville       | 0.0                         |
|      |            | Middle Ridge     | 1.8                         |
| 2    | Central    | Southtown        | 4.2                         |
|      |            | South Toowoomba  | 5.0                         |
| 3    | West       | Newtown          | 6.5                         |
|      |            | Kearney Springs  | 7.0                         |
| 4    | North-East | Prince Henry Hts | 7.2                         |
|      |            | Mt Lofty         | 8.5                         |
| 5    | North-West | Harlaxton        | 12.7                        |

**Q16: Educational choice**

Enhancing genuine educational choice was the main reason for Maridahdi's 2008 application to extend our accreditation to Year 7. As foreshadowed at that time, our current campus in Bowtell Street is not able to accommodate our anticipated expansion; thus we require accreditation of a second site in order to be able to offer the educational choice for which the need has been well established.

As noted previously, Maridahdi's philosophy and educational program is quite distinct from anything else available in the Toowoomba region.

The success of Maridahdi's recent expansion from early childhood education into lower primary is evidenced by:

- our full classrooms – for example, our initial application anticipated that in 2008 we would have 15 children in our Year 2-3 class, while in fact we had 25;
- ongoing support from families by continuing to enrol siblings;
- the support from current families for expansion beyond Year 3 – in a 2008 survey, of all families who intend to send their children to Maridahdi for lower primary, 75% indicated that they would also favour sending their children to Maridahdi for the remaining primary years;
- our substantial waiting lists (which would more than fill available places).

This success has proven that there is demand for an alternative to Toowoomba's mainstream offering. The expansion to a second campus will mean that families can continue to enjoy some degree of educational choice for all primary years.

#### Q17: Anticipated enrolments

The table below shows our anticipated *minimum* enrolments, from 2009 through to 2014, when a total enrolment of 139 is expected. While this number provides the school with a sound base for economic and educational viability, we do not believe it will impact on the viability of other schools in the area – refer also to Q22 and Q23.

| Pre-Prep |      | Prep | Yr 1 | Yr 2 | Yr 3 | Yr 4 | Yr 5 | Yr 6 | Yr 7 | Total (school) |
|----------|------|------|------|------|------|------|------|------|------|----------------|
| 2 x 24   | 2009 | 16   | 16   | 7    | 11   | 0    | 1    | 0    | 0    | 51             |
| 2 x 24   | 2010 | 20   | 16   | 16   | 7    | 11   | 4    | 0    | 0    | 74             |
| 2 x 24   | 2011 | 20   | 20   | 16   | 16   | 7    | 11   | 4    | 0    | 94             |
| 2 x 24   | 2012 | 20   | 20   | 20   | 16   | 16   | 7    | 11   | 4    | 114            |
| 2 x 24   | 2013 | 20   | 20   | 20   | 20   | 16   | 16   | 7    | 11   | 130            |
| 2 x 24   | 2014 | 20   | 20   | 20   | 20   | 20   | 16   | 16   | 7    | 139            |

#### Q18: Minimum enrolments

As Maridahdi already has more than the minimum 25 enrolments required, we do not envisage a period where this minimum level will not be met.

#### Q19: Projected population of school-age children

Please refer to **Appendix 4**.

#### Q20: Anticipated share of cohort

In support of our claim for the student numbers anticipated in Q17, we note:

1. As the table below shows, in 2009 Maridahdi's 99 students (48 Pre-Prep plus 51 school-age) represent 0.73% of the cohort of students aged 3-12 in our catchment area.
2. Our increase to 122 students (48 plus 74) in 2010 can be safely assumed, as this requires only for existing students to continue (or be replaced) and for Prep places to be taken up by only around half our current Pre-Preps.
3. Similarly, minor increases in student numbers will occur in subsequent years as our existing students progress through the primary years; the only 'new' students anticipated in the above table are children who will come from our Pre-Prep programs.

Given that we currently have 0.73% of the 3-12 years cohort, our expectation of 1.26% of the full cohort is well-founded, and probably conservative.

| Year | No. students aged 3-12 years in catchment area | Students at Maridahdi Community School and Maridahdi Early Childhood Kindergarten |               |             |
|------|--|---|---------------|-------------|
|      |  | Number  | Year Levels   | % of cohort |
| 2009 | 13567  | 99  | Pre-Prep-Yr 4 | 0.73        |
| 2013 | 14007  | 176   | Pre-Prep-Yr 7 | 1.26        |

## Q21: Public notification

### a) Notification requirements

The Maridahdi Early Childhood Community School will fulfil the requirements of public notification by publishing a Catchment Area Notice within 7 days of lodging this application. The Catchment Area Notice will be published in the local newspaper, *The Toowoomba Mail*, which circulates throughout the entire catchment area. The Catchment Area Notice will also be sent to all state and non-state schools operating in the catchment area, the Director-General of Education in the Queensland Department of Education, the Executive Director of Queensland Catholic Education commission and the Executive Director of The Association of Independent Schools of Queensland Inc.

A letter confirming our compliance with the notification requirements will be sent to the Chair of the Non-State Schools Eligibility for Government Funding Committee.

### b) Copy of Catchment Area Notice

NOTICE is hereby given that Maridahdi Early Childhood Community of 3-7 Bowtell Street Toowoomba Q 4350 has lodged an application for government funding with the Non-State Schools Accreditation Board for funding of Prep to Year 7 primary education at 1 South Street Toowoomba Q 4350. The enrolment catchment area relevant to the application is a geographical area including Toowoomba South-East, Toowoomba North-East, Toowoomba West, and Toowoomba North-West. Anyone may inspect the application and accompanying documents at the registered office of the applicant Maridahdi Early Childhood Community at 3-7 Bowtell Street Toowoomba Q 4350 or at the Office of Non-State Education, Floor 18 Education House, 30 Mary Street, Brisbane. Copies of the application may be obtained from the applicant at the above location. Copies of any accompanying documents will not be provided. Anyone may make a submission about the application to the Non-State Schools Accreditation Board, PO Box 347, Brisbane Albert Street BC, Q 4002. A properly made submission is one that is written, is signed by, or for, each person making the submission, states the name and address of each signatory, and is lodged within 35 days from the date of this notice. Submissions may address only the criteria for eligibility for government funding stated in sections 85 and 86 of the *Education (Accreditation of Non-State Schools) Act 2001*.

**Q22: Impact on other schools**

We believe that the impact of the proposed change of attribute will have no impact on existing schools. This assessment is based on the small student cohort across a relatively large catchment area; it is highly unlikely that our students' attendance at Maridahdi will have any perceivable impact on the viability or operations of other schools.

**Q23: Unfilled enrolment capacity**

This application does not entail any significant increase in student numbers at Maridahdi, beyond the proposal for which we have already received accreditation. This application relates to a new site, but not to student numbers that are substantially different from those put forward in our previous application.

We reiterate that the size of Maridahdi does not place at risk the viability of any other school - state or non-state.

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# Change of accreditation attribute – July 2009 MARIDAHDI EARLY CHILDHOOD COMMUNITY

## Appendices

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## Appendix 1

### **PART 1: APPLICANT DETAILS**

#### **Q3. Details of governing body**

- a) Constitution of the Maridahdi Early Childhood Community
- b) Maridahdi Community Governing Council (MCGC) structure
- c) Office of Fair Trading return, showing current membership of MCGC
- d) Copies of Positive Suitability Notices of MCGC Members
- e) Conflict of Interest Policy

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(Includes amendments made 14.12.06)

## **CONSTITUTION OF THE MARIDAHDI EARLY CHILDHOOD COMMUNITY**

### **NAME**

1. The name of the organisation shall be MARIDAHDI EARLY CHILDHOOD COMMUNITY (hereinafter called "the Organisation")

### **OBJECTS**

2. The objects of the organisation are:-
  - (1) To establish and direct a junior primary school;
  - (2) to provide educational and associated needs to school age children on a not-for-profit basis; and
  - (3) maintain compliance with educational laws and accreditation requirements including maintaining and encouraging a high standard of building, equipment and staffing of the school;
  - (4) at all times facilitate and nurture young children, their families and the community by:-
    - (a) ensuring the focus is the child and supporting children as "thinkers and learners" in their early years;
    - (b) enhancing the natural potential of each child;
    - (c) providing continual and unlimited creative opportunities and experiences including through the Arts as paramount program;
    - (d) acknowledging that the Organisation's most valued resource is the family of each child with the many diverse contributions those families offer.

### **CLASSES OF MEMBERS**

3. (1) The members of the Organisation shall consist of ordinary members, life members and honorary members.

### **MEMBERSHIP**

4. (1) The number of ordinary members and of life members shall be unlimited.
- (2) Subject to this Constitution any person who is not less than 18 years of age shall be eligible to become a member of the Organisation upon payment or tender to the Organisation of his or her annual subscription for the current financial year.

### **LIFE MEMBERS**

5. (1) The organisation may from time to time, at any annual or general meeting, determine the fee to be paid by any member desiring to compound for his annual subscription and to become a life member of the organisation.
- (2) Any ordinary member upon payment of the fee as determined by paragraph 5(1) shall be entitled to become a life member, having all of the privileges appertaining to an ordinary member of the organisation without payment of the annual subscription. Save as aforesaid a life member shall be subject to all the provisions of this Constitution.

### HONORARY MEMBERS

6. (1) Honorary Membership may be conferred upon any person, firm, organisation or company who, in the opinion of the Governing Council, has rendered outstanding service to the Organisation or has made a substantial donation to the funds of the Organisation.
- (2) Honorary membership shall be for such period, either unlimited or otherwise, as the Governing Council decided and shall not entitle the holder thereof to vote at a meeting, except when exercising the rights of an ordinary member.

### ANNUAL SUBSCRIPTIONS

7. (1) The annual subscription for each financial year shall be five (5) dollars or such other sum in lieu thereof as the members at any annual or general meeting may from time to time determine.
- (2) The annual subscription shall be payable in advance on the first day of January in every financial year after which no resignation, termination or forfeiture of membership shall exempt a former member from payment of the current year's subscription.
- (3) Payment or tender of the annual subscription shall be made to the Secretary personally or through the post addressed to the Secretary.
- (4) A financial member at any material time is a member who is not then indebted to the Organisation in respect of any annual subscription or levy or other payment whatsoever, in his capacity as a member of the Organisation.
- (5) Only those members who are financial members at the time shall be entitled, subject to the lawful procedure of the meeting to speak or vote upon any motion at any annual or general meeting of the Organisation.
- (6) A member who is in arrears with his annual subscription for two (2) calendar months shall be deemed to have forfeited his membership but the Governing Council or on appeal from an adverse decision of the Governing Council the members, may reinstate him on payment of the amount due.

### ADMISSION AND REJECTION OF MEMBERS

8. (1) The application for membership shall be in such form and shall contain such particulars as the Governing Council may from time to time reasonably prescribe.
- (2) Admission to ordinary membership shall be by election of the Governing Council or, upon appeal, by the members. At the Governing Council meeting next following the payment or tender to the Secretary of the annual subscription for the current financial year as provided by this Constitution, the Governing Council shall consider the application of each applicant and shall elect or reject him or her as a member.  
Any applicant who receives a majority of the votes of the members of the Governing Council present at the meeting at which his or her application is being considered shall be declared elected by the Chairman as an ordinary member.
- (3) Upon election or rejection of an application for membership the secretary shall forthwith give to him or her notice in writing of such election or rejection.

### APPEAL AGAINST REJECTION OF MEMBERSHIP

9. (1) A person whose application for membership has been rejected, may within one month after receiving written notification of such rejection, appeal against the decision of the Governing Council to a general meeting of the members of the Organisation held for the purpose of

determining that appeal.

Notice in writing of his or her intention to appeal shall be given to the Secretary

The Governing Council shall convene such a general meeting so that the general meeting is held within three months of the date of receipt by the Secretary of a notice to appeal, at a time suitable to the majority of members to attend thereat.

At such a meeting the appellant shall be given the opportunity to fully present his case either orally or in writing or partly by one of these means and partly by the other and the Governing Council or those members thereof who rejected the application shall subsequently likewise have the opportunity of presenting its or their case. The appeal shall be determined by the vote of the majority of the financial members present at that meeting.

- (2) Where a person, whose application is rejected, does not within the time prescribed by this Constitution, appeal against the decision of the Governing Council, or so appeals but his or her appeal is unsuccessful, the Secretary shall refund to him or her the amount of the annual subscription paid to the Secretary.

#### TERMINATION OF MEMBERSHIP

10. (1) A member may resign from the Organisation at any time by giving notice in writing to the Secretary. Such resignation shall only take effect at the time when such notice is received by the Secretary unless a later date is specified in the notice when it shall take effect on that later date.

#### 11. IF A MEMBER:

- (1) is convicted in a Court of Law of an indictable offence; or  
 (2) fails to comply with any of the provisions of this Constitution; or  
 (3) conducts himself or herself in a manner considered injurious or prejudicial to the character or the interests of the Organisation

the Governing Council shall consider whether his or her membership shall be terminated.

The member concerned shall be given a full and fair opportunity of presenting his case and if the Governing Council resolved to terminate his or her membership they shall instruct the Secretary to advise the member accordingly. The member may, within one month after receiving such written notification, appeal to a general meeting of members.

Notice in writing of his or her intention to appeal shall be given to the Secretary.

The Governing Council shall convene a general meeting so that such meeting is held within three months of the date of receipt by the Secretary of a notice of intention to appeal, at a time suitable to the majority of members to attend thereat.

At such meeting the applicant shall be given the opportunity of fully presenting his case either orally or in writing or partly by either of these means and the Governing Council or those members thereof who intend to terminate his or her membership shall subsequently likewise have the opportunity of presenting its or their case. The appeal shall be determined by the vote of a majority of the financial members present at that meeting.

Where any person, whose membership the Governing Council intends to terminate, does not appeal against the decision within the time provided by this Constitution, or so appeals but his or her appeal is

unsuccessful, the membership of that person shall thereupon be deemed to be terminated.

### REGISTER OF MEMBERS

12. (1) The Governing Council shall cause a register to be kept in which shall be entered the names and residential addresses of all persons admitted to membership of the Organisation and the date of admission.
- (2) Particulars shall also be entered of resignations, terminations and reinstatement of membership and any further particulars as the Governing Council or the members at any annual or general meeting may require from time to time.
- (3) the register or members shall be open for inspection at all reasonable times by any financial member who previously applied to the Secretary for such inspection.

### MANAGEMENT

13. The general control and management of the administration of the Organisation shall be by the "Maridahdi Community Governing Council" consisting of a President, Vice-President, Secretary, Treasurer, School Principal and at least two (2) other Governing Council Community Representatives as the members of the Organisation at any annual general meeting may from time to time appoint.
14. At the annual general meeting of the Organisation, all the members of the Governing Council for the time being shall retire from office, but shall be eligible for re-election.
15. Any member of the Governing Council may resign at any time from membership of the Governing Council by notice in writing delivered to the Secretary but such resignation shall only take effect at the time when such notice is received by the Secretary unless some later date is specified in the notice when it shall take effect on that later date or he or she may be removed from office at any general meeting of the organisation convened for that purpose.

At any such general meeting the member shall be given the opportunity to fully present his or her case either orally or in writing or partly by either of these means. The question of removal shall be determined by the vote of the majority of the financial members present at such general meetings.

### VACANCIES ON GOVERNING COUNCIL

16. The Governing Council shall have power to appoint a financial member who may or may not then be a member of the Governing Council to fill any casual vacancy on the Governing Council until the next annual general meeting. Where a member of the Governing Council is so appointed, then the Governing Council may fill the vacancy caused by such appointment by a financial member who is not then a member of the Governing Council.

Every member so appointed shall retire at the next annual general meeting but shall be eligible for election as a member of the Governing Council at such meeting.

### FUNCTIONS OF THE GOVERNING COUNCIL

17. Subject to this Constitution and to any resolution of the members of the Organisation carried by a general meeting, the Governing Council shall act in every respect as the managers of the affairs of the Organisation and as the representatives of the members of the Organisation and shall have control of

the property and business of the Organisation. Without in any way restricting the powers of the Governing Council, the powers of the Governing Council shall include power:

- (1) to purchase, take on lease or exchange or otherwise acquire and hold for the purpose of the Organisation any Real or Personal property including any rights or privileges;
- (2) to sell, improve, manage, develop, exchange, lease, mortgage enfranchise, dispose of, to account, or otherwise deal with all or any part of the property and rights of the Organisation;
- (3) to take any gift whether of real or personal property, whether subject to any special trust or not and including devises and bequests;
- (4) to borrow or otherwise raise money in such manner as the Governing Council shall think expedient, and to mortgage, charge, encumber or otherwise pledge the assets of the Organisation with the repayment of such money;
- (5) to invest and deal with the moneys of the Organisation not immediately required for the purposes of the Organisation upon such securities and in such manner as shall from time to time be determined by the Governing Council;
- (6) to delegate any of their powers to Sub-Committees subject to such conditions and directions as they shall think fit;
- (7) to draw, make, accept, endorse, discount, execute and issue promissory notes, bills of exchange, bills of lading, warrants, debentures and other negotiable or transferable instruments and to authorise any two or more of their members to sign such documents, not required to be under the seal of the Organisation;
- (8) to undertake and execute any trusts where the undertaking whereof may seem desirable and either gratuitously or otherwise;
- (9) to do such lawful things as are incidental or conducive to the attainment of the objects, provided that in case the Organisation shall take or hold any of the Organisation's property which may be subject to any Trusts, the Organisation shall only deal with the same in such manner as allowed by law, having regard to such Trusts;
- (10) to interpret the meaning of this Constitution and matter relating to the organisation on which the Constitution is silent.
- (11) To ensure at all times that any belief statement or mission statement of the Organisation is or are considered in decision making processes to ensure the continued pursuit of the philosophy of the Organisation.

#### MEETINGS OF THE GOVERNING COUNCIL

18. (1) The Governing Council shall meet at least ten (10) times in each financial year to exercise its functions. One (1) meeting shall be held immediately prior to the Annual General Meeting.
- (2) A special meeting of the Governing Council shall be convened by the Secretary on the requisition in writing of not less than three (3) members of the Governing Council, which requisition shall clearly state the reasons why such special meeting is being convened and the nature of the business to be transacted thereat.
- (3) At every meeting of the Governing Council fifty (50) percent of the members of the Governing Council shall constitute a quorum, at least two of whom shall be office bearers.
- (4) Subject as previously provided in this Rule, the Governing Council may meet together and regulate its proceedings as it thinks fit.  
Provided that questions arising at any meeting of the Governing Council shall be decided by a majority of votes and in the case of equality of votes on any question or at any meeting of the Governing Council the question shall be deemed to be decided in the negative.
- (5) Not less than fourteen (14) days notice shall be given to members of the Governing Council of any special meeting of the Governing Council.

#### ANNUAL GENERAL MEETINGS AND GENERAL MEETINGS

19. (1) Subject to this Constitution the Annual General Meeting shall be held in the month of February in each year.
- (2) The business to be transacted at every Annual General Meeting shall be:-
- (a) the receiving of the Governing Council's report and the balance sheet and statement of accounts for the preceding financial year;
  - (b) the receiving of the auditor's report upon the books and accounts for the preceding financial year;
  - (c) the election of the members of the Governing Council;
  - (d) the appointment of an auditor;
  - (e) any other business of which the Secretary shall have notice twenty-one (21) days prior to the date of the Annual General Meeting; such business shall be set out in the notice of the meeting.
20. (1) At the annual general meeting twelve (12) members shall constitute a quorum and at a general meeting twelve (12) members shall constitute a quorum.
- (2) If at the expiration of thirty (30) minutes of the commencement of any meeting a quorum be not present the meeting shall stand adjourned for one (1) week at the same time and place. If after the expiration of thirty (30) minutes of the commencement of such adjourned meeting a quorum be not present the meeting shall proceed with those members present.
21. The Secretary shall:-
- (1) When directed to do so by the Governing Council; or
  - (2) Upon being given a requisition in writing signed by not less than three (3) members of the Governing Council or not less than six (6) ordinary members and clearly stating the purpose for which the general meeting is desired; or
  - (3) Upon being given a notice in writing of appeal against the decision of the Governing Council to reject an application for membership or of intention to terminate the membership of any person;
- convene a general meeting of members.
22. The Secretary shall convene all annual and general meetings of the organisation by giving not less than fourteen (14) days notice of such meeting. The manner by which such notice is given shall be determined by the Governing Council.
23. Unless otherwise provided by this Constitution, at every annual and general meeting:-
- (1) The President shall be chairman and in his/her absence a chairman shall be elected by resolution of a majority of the financial members present at the meeting;
  - (2) The Chairman shall maintain order and conduct at the meeting in a proper and orderly manner;
  - (3) Every question, matter or resolution shall be decided by a majority of votes of the financial members present;
  - (4) Every financial member present shall be entitled to one vote and in the case of an equality of votes the Chairman shall have a second or casting vote;
  - (5) Voting shall be by show of hands or a division of members, unless not less than six financial



members present demand a ballot, in which event there shall be a secret ballot.

The Chairman shall appoint two (2) members to conduct the secret ballot in such manner as he/she shall determine and the result of the ballot as declared by the Chairman shall be deemed to be the resolution of the meeting at which the ballot was demanded;

- (6) The Secretary shall cause full and accurate minutes of all questions, matters, resolutions and other proceedings of every Governing Council meeting, annual meeting and general meeting to be entered in a book to be provided for that purpose, such book to be open for inspection at all reasonable times by any financial member who previously applied to the Secretary for that inspection.

#### **BY-LAWS**

- 24. The Governing Council may from time to time make, amend or repeal By-Laws, not inconsistent with this Constitution, for the internal management of the organisation and any By-Law may be set aside by a general meeting of members.

#### **ALTERATION OF RULES**

- 25. (1) This Constitution may be amended from time to time by a resolution carried at any Annual or General Meeting.

#### **COMMON SEAL**

- 26. (1) The Secretary shall provide for the safe custody of the seal which shall only be used by the authority of the Governing Council and every instrument to which the seal is affixed shall be signed by any two of the President, Secretary and Treasurer.

#### **EMPLOYMENT AND DISMISSAL OF LABOUR**

- 27. (1) The Governing Council shall have the power to employ and dismiss labour.
- (2) No member of the Organisation shall admonish or reprimand an employee but if a member has any complaint, he/she shall make the same in writing to the President, Secretary or Treasurer who shall bring the same before the Governing Council.

#### **FUNDS**

- 28. (1) The income and property of the Organisation shall be applied in promotion of its objects.
- (2) The funds of the Organisation shall be banked in the name of the Organisation in such bank as the Governing Council may from time to time direct.
- (3) Property books and accounts shall be kept and maintained showing a true and fair view of the financial affairs of the Organisation and the particulars usually shown in books of like nature.
- (4) All monies shall be banked as soon as practicable after receipt of them;
- (5) All amounts of \$100.00 or over shall be paid by cheque signed by any two of the President,

Secretary or Treasurer or by other persons authorised by the Governing Council from time to time.

- (6) Cheques shall be crossed "not negotiable" except those in payment of wages, allowances or petty cash recoupments which may be open.
- (7) The Governing Council shall determine the amount of petty cash which shall be kept on the imprest system.
- (8) Accounts for payment shall be presented and passed at a Governing Council meeting.
- (9) As soon as practicable after the end of each financial meeting the Treasurer shall cause to be prepared a statement of receipts and payments and income and expenditure and a balance sheet for the financial year just ended.
- (10) All such statements shall be examined by the auditor who shall present his report upon such audit to the Secretary prior to the holding of the annual general meeting next following the financial year in respect of which audit was made.
- (11) No honorarium shall be granted to any persons from the funds of the Organisation and no dividends shall be paid to, and no income or property of the organisation shall be distributed amongst the members.

#### FINANCIAL YEAR

29. The financial year of the Organisation shall close on 31 December in each year.

#### DISSOLUTION

30. The Organisation shall be dissolved:-
- (1) If the membership is less than three (3) persons; or
  - (2) If a resolution to that effect is carried by a vote of a three-fourth majority of the financial members present at a general meeting convened to consider the question.
  - (3) If upon the winding up or dissolution of the Organisation there remains after satisfaction of all of its debts and liabilities, any property or monies whatsoever, the same shall not be paid to, or distributed amongst members of the Organisation, but the same shall be given or transferred to some other body having objects similar to those of the Organisation and, and exempted under the provisions of the Section 78 of the Income Tax Assessment Act (1936) (as amended or as re-enacted) and by its Constituent Rules prohibiting the distribution of its income and property amongst its members to an extent at least as great as is imposed upon this Organisation, as is determined by the members by majority vote at a general meeting at or before the winding up or dissolution, or in default of such determination, by a member of a Court of competent jurisdiction.

#### NON-PROFIT ORGANISATION

31. All money and property received or derived in connection with the Organisation shall be applied solely towards the promotion of the objects of the Organisation, and no portion thereof shall be paid or transferred directly or indirectly by any means whatsoever by way of profit to members of the Organisation provided that nothing herein shall prevent the payment in good faith to any person, including a member or employee of the Organisation:-
- a. Of reasonable and proper remuneration in return for any services actually rendered to the Organisation;
  - b. For goods supplied in the ordinary and usual conduct of the Organisation;

- c. Of interest at rates not exceeding those for the time being prevailing in the community on money borrowed for the objects of the Organisation;
- d. Of reasonable and proper rent for premises demised or let to the Organisation for the objects of the Organisations.

Released under the  
RTI Act by NSSAB

## MARIDAHDI CORPORATE STRUCTURE

### **GOVERNING BODY**

**MARIDAHDI EARLY CHILDHOOD COMMUNITY**  
incorporated under the now repealed  
*Religious Educational and Charitable Institutions Act 1861*,  
Letters Patent dated 18 December 2003.

Under its constitution, the Executive Management Group  
of the Governing Body is called the  
**Maridahdi Community Governing Council.**

The Directors of the Governing Body are thus the current  
members of the Maridahdi Community Governing Council, namely:

Kathryn Tully (President)  
Brent Trezise (Treasurer)  
Lucy Evans (Secretary)  
Louis Bradfield (School Principal)  
Nicole Delaney  
Adam Waterhouse  
Kathleen Brutnall (Wise)



### **SCHOOL**

The school operated under this governing body is called  
**Maridahdi Early Childhood Community School**

July 2009



Queensland Government

Department of Justice and Attorney-General

ABN: 13 846 673 994

## Associations Incorporation Form 12-1

Associations Incorporation Act 1981

This form is effective from 1 September 2008



MARIDAHDI EARLY CHILDHOOD COMMUNITY  
KINDERGARTEN INC.  
THE SECRETARY  
PO BOX 4742  
TOOWOOMBA EAST QLD 4350

Organisation Number: IA35389

Financial Year End Date: 31 December 2008

MARIDAHDI EARLY CHILDHOOD COMMUNITY KINDERGARTEN INC.

### ANNUAL RETURN OF ASSOCIATION

#### OFFICE USE ONLY

Date received

Lodgement details

LU no.:

#### Instructions

Please use BLOCK letters when completing this form. Attach extra sheets if necessary. All dates should be DD/MM/YYYY.

#### Privacy statement - Please read

The Department of Justice and Attorney-General is collecting information, including personal information, on this form for the purposes of the *Associations Incorporation Act 1981* and *Associations Incorporation Regulation 1999*. In accordance with the legislation a register of this information and any documents required by the Department is available for inspection by the public upon payment of a prescribed fee. Where authorised or required by law, information on this form can be disclosed without your consent.

Fee: \$40.00. No GST is payable on these fees.

#### Part 1 - Incorporated association details

##### Definitions

Please tick appropriate box.

Note: Where association is required to have an audit under the *Collections Act 1966* or *Gaming Machine Act 1991*, please tick Level 1.

☒ Level 1 - An association is within Level 1 if its current assets are in excess of \$100,000 or its total revenue is in excess of \$100,000.

☐ Level 2 - An association is within Level 2 if its current assets are between \$20,000 and \$100,000 or its total revenue is between \$20,000 and \$100,000. But excludes those required to have an audit under *Collections Act 1966* or *Gaming Machine Act 1991*.

☐ Level 3 - An association is within Level 3 if its current assets are less than \$20,000 and its total revenue is less than \$20,000. But excludes those required to have an audit under *Collections Act 1966* or *Gaming Machine Act 1991*.

##### New postal address

Complete only if address details have changed.

Current details THE SECRETARY PO BOX 4742, TOOWOOMBA EAST QLD 4350

Address

Suburb State Postcode

##### Nominated address for service

Complete only if address details have changed.

Note: A post office box address is not acceptable.

Current details THE SECRETARY 3 - 7 BOWTELL STREET, TOOWOOMBA QLD 4350

New address

Suburb State Postcode

##### Date of annual general meeting

Please tick appropriate box.

The association's audited/certified financial statements were presented at the annual general meeting held on 17 / 02 / 2009 (date) and ☒ adopted / ☐ not adopted by members.

# Part 1 – Incorporated association details – continued

## Office bearers

Complete new details only if current office bearer details have changed.

A post office box is not acceptable.

**Current details** LU JUARA ABERNATHY, [REDACTED]

**New details (if applicable)**

**President's name** KATHRYN TULLY

**Address** [REDACTED]

**Suburb** [REDACTED] **State** QLD **Postcode** [REDACTED]

**Current details** MAREE FITZGIBBONS, [REDACTED]

**New details (if applicable)**

**Secretary's name** LUCY EVANS

**Address** [REDACTED]

**Suburb** [REDACTED] **State** QLD **Postcode** [REDACTED]

**Email** [REDACTED]

**Current details** JOSEPH STARK, [REDACTED]

**New details (if applicable)**

**Treasurer's name** BRENT TREZISE

**Address** [REDACTED]

**Suburb** [REDACTED] **State** QLD **Postcode** [REDACTED]

## Part 2 – Financial details

### Association's financial details

Complete new details only if current details have changed.

**Note:** BSB and Account No. will not be shown on the public register.

**Note:** Account must be in the registered name of the association.

**Current details** WESTPAC BANK – TOOWOOMBA, 034221 405429,

**New details (if applicable)**

(a) **Name of financial institution** .....

**Branch** .....

**BSB & Account no.** .....

### Financial Statements

**Level 1**

Please enclose audited financial statements for the association for its last reportable financial year that is signed and dated by the president or treasurer (including a Statement of Income and Expenditure, Balance Sheet and Signed Auditor's Report). An incorporated association may also be subject to the reporting or auditing provisions of other legislation e.g. *Gaming Machine Act 1991*, *Collections Act 1966*.

**Level 2**

Please enclose a copy of the association's financial statement for the last reportable financial year that is signed and dated by the president or treasurer (including a Statement of Income and Expenditure and Balance Sheet) and a statement signed by a person who is an auditor or an approved accountant that states: the person has sighted the association's financial records; and the association's financial records show that the association has book keeping processes in place to adequately record the association's income and expenditure and dealings with its assets and liabilities.

**Note:** Where an association is required to have an audit under the *Collections Act 1966* or *Gaming Machine Act 1991*, Level 1 applies.

## Part 2 – Financial details – continued

Level 3

Please enclose a copy of the association's financial statement for the last reportable financial year that is signed and dated by the president or treasurer (including a Statement of Income and Expenditure and Balance Sheet) and a statement signed by the president or treasurer that states the association keeps financial records in a way to properly record the association's income and expenditure and dealings with its assets and liabilities.

**Note:** Where an association is required to have an audit under the *Collections Act 1966* or *Gaming Machine Act 1991*, Level 1 applies.

### Auditor or approved accountant details

Must be completed for Levels 1 and 2.  
Must be completed for Level 3 where an audit is required.

Form 21 – Application for approval of auditor can be downloaded from [www.fairtrading.qld.gov.au](http://www.fairtrading.qld.gov.au).

Full name ANTHONY WILLIAM HOOPER

Contact phone no. 07 46 379 363

Email tonyh@hooperaccountants.com.au

**Auditor's qualifications** (please tick one of the following):

- ☐ A person registered as an auditor under the *Corporations Act 2001*.
- ☒ Member of CPA Australia who is entitled to use the letters 'CPA' or 'FCPA'.
- ☐ Member of the Institute of Chartered Accountants in Australia who is entitled to use the letters 'CA' or 'FCA'.
- ☐ Member of the National Institute of Accountants who is entitled to use the letters 'MNIA', 'FNIA', 'PNA' or 'FPNA'.
- ☐ A person approved by the chief executive to audit this association.
- ☐ Other – Please complete Form 21 advising details of auditing experience and title of accounting qualifications (if any) including the name of the educational institution from which qualifications were obtained.

## Part 3 – Checklist and declaration

### Checklist

Please tick appropriate box:

- ☒ Have you completed all relevant parts of the return (Parts 1 and 2)?
- ☐ Have you attached the relevant following financial statements (Part 2):
- ☒ Income and expenditure?
- ☒ Balance sheet?
- ☒ Signed auditor's report (Level 1)?
- ☒ Signed statement (Level 2 and 3 as outlined under Part 2)?
- ☐ Has the Secretary or Acting Secretary signed and dated the form (Part 3)?
- ☒ Have you included the fee of **\$40.00**?

### Part 3 – Checklist and declaration – continued

#### Declaration

**Note:** It is an offence to supply incorrect or misleading information.

I have checked and completed the current information, made necessary alterations beside the relevant areas and state that the details are true and correct in every detail.

Name of secretary or acting secretary LUCKY EVANS

Phone (H) \_\_\_\_\_ (W) \_\_\_\_\_ (M) \_\_\_\_\_

Email \_\_\_\_\_

Signature of secretary or acting secretary \_\_\_\_\_

Dated 19 / 02 / 2009  
D D M M Y Y Y Y

### Part 4 – Lodgement

#### Lodgement details

Please lodge the completed form, any supporting documentation and fees to the department at the address below, or at one of our regional offices.

##### By mail:

Registration Services  
Department of Justice and Attorney-  
General  
GPO Box 3111  
Brisbane QLD 4001

##### In person:

Registration Services  
Department of Justice and Attorney-  
General  
Ground Floor  
Brisbane Magistrates Court  
363 George Street  
Brisbane QLD 4000

##### By fax:

(07) 3008 8225 (credit card payments only)

The counter is open Monday to  
Friday, 8:30am to 4:30pm.

If you would like more information, call 13 13 04, or visit [www.fairtrading.qld.gov.au](http://www.fairtrading.qld.gov.au).

#### Payment details

☐ Cash ☐ Credit card ☐ Money order ☐ Cheque (Make money order or cheque payable to the Office of Fair Trading)

#### Credit card payment

A receipt will not be issued unless specifically requested.

Charge my

☐ Mastercard ☐ VISA ☐ AMEX

Credit card no.

Cardholder's name:

Amount authorised:

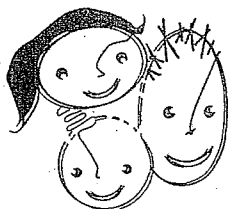
\$

Expiry Date:

/      
M M Y Y Y Y

Cardholder's signature:





commission for  
children and young people  
and child guardian

Employment Screening Services  
T&G Building, 141 Queen Street, Brisbane Qld 4000  
PO Box 12671, Brisbane, George Street Qld 4003  
Ph: 07 3247 5145 Fax: 07 3247 5200  
ESS Freecall: 1800 113 611  
[www.bluecard.qld.gov.au](http://www.bluecard.qld.gov.au)

31 July 2008

Reference: 209477 / 1116822

Ms Julie Hintz  
Maridahdi Early Childhood Community  
PO Box 4742  
TOOWOOMBA QLD 4350

Dear Ms Hintz

**CONFIRMATION OF VALID BLUE CARD**

The Commission has received the consent of the blue card applicant to provide you with confirmation of their current blue card status.

Accordingly, I advise that Mr Bradfield currently holds a valid positive notice blue card enabling the card holder to work in child-related employment or operate a child-related business as regulated by the *Commission for Children and Young People and Child Guardian Act 2000* (the Act).

The Blue Card details are as follows.

|                           |                      |
|---------------------------|----------------------|
| <b>Name on blue card:</b> | Louis John Bradfield |
| <b>Blue card number:</b>  | 209477               |
| <b>Expiry date:</b>       | 30 June 2010         |

As you are now an authorised contact person, you may receive notifications in the event of a change to the card holder's blue card status.

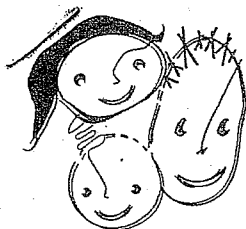
Further information is available from our website at [www.bluecard.qld.gov.au](http://www.bluecard.qld.gov.au) or by telephoning the Blue Card Contact Centre on **3247 5145** or **1800 113 611**.

We hope this information is of assistance and thank you for your support in ensuring the safety and wellbeing of Queensland's children.

Yours sincerely

*Michelle Miller*

Michelle Miller  
Director, Employment Screening Services Program  
Commission for Children and Young People  
and Child Guardian



commission for  
children and young people  
and child guardian

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ESS Freecall: 1800 113 611  
[www.bluecard.qld.gov.au](http://www.bluecard.qld.gov.au)

29 April 2008

Reference: 224263 / 1093385

Mr Louis Bradfield  
Maridahdi East Toowoomba Kindergarten & Preschool  
PO Box 4742  
TOOWOOMBA QLD 4350

Dear Mr Bradfield

**CONFIRMATION OF VALID BLUE CARD**

The Commission has received the consent of the blue card applicant to provide you with confirmation of their current blue card status.

Accordingly, I advise that Mrs Tully currently holds a valid positive notice blue card enabling the card holder to work in child-related employment or operate a child-related business as regulated by the *Commission for Children and Young People and Child Guardian Act 2000* (the Act).

The Blue Card details are as follows.

|                           |                   |
|---------------------------|-------------------|
| <b>Name on blue card:</b> | Kathryn Ann Tully |
| <b>Blue card number:</b>  | 224263            |
| <b>Expiry date:</b>       | 29 April 2010     |

As you are now an authorised contact person, you may receive notifications in the event of a change to the card holder's blue card status.

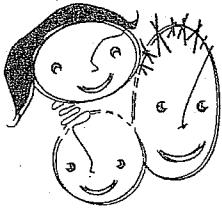
Further information is available from our website at [www.bluecard.qld.gov.au](http://www.bluecard.qld.gov.au) or by telephoning the Blue Card Contact Centre on **3247 5145** or **1800 113 611**.

We hope this information is of assistance and thank you for your support in ensuring the safety and wellbeing of Queensland's children.

Yours sincerely

*Michelle Miller*

Michelle Miller  
Director, Employment Screening Services Program  
Commission for Children and Young People  
and Child Guardian



commission for  
children and young people  
and child guardian

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ESS Freecall: 1800 113 611  
[www.bluecard.qld.gov.au](http://www.bluecard.qld.gov.au)

17 March 2009

Reference: 345165 / 1016489

Ms Kathryn Tully  
Maridudi Early Childhood Community  
PO Box 4742  
TOOWOOMBA QLD 4350

Dear Ms Tully

**CONFIRMATION OF VALID BLUE CARD**

The Commission has received the consent of the blue card applicant to provide you with confirmation of their current blue card status.

Accordingly, I advise that Mr Trezise currently holds a valid positive notice blue card enabling the card holder to work in child-related employment or operate a child-related business as regulated by the *Commission for Children and Young People and Child Guardian Act 2000* (the Act).

The Blue Card details are as follows.

|                           |                  |
|---------------------------|------------------|
| <b>Name on blue card:</b> | Brent Trezise    |
| <b>Blue card number:</b>  | 345165           |
| <b>Expiry date:</b>       | 19 February 2010 |

As you are now an authorised contact person, you may receive notifications in the event of a change to the card holder's blue card status.

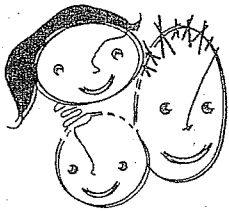
Further information is available from our website at [www.bluecard.qld.gov.au](http://www.bluecard.qld.gov.au) or by telephoning the Blue Card Contact Centre on **3247 5145** or **1800 113 611**.

We hope this information is of assistance and thank you for your support in ensuring the safety and wellbeing of Queensland's children.

Yours sincerely

*Michelle Miller*

Michelle Miller  
Director, Employment Screening Services Program  
Commission for Children and Young People  
and Child Guardian



commission for  
children and young people  
and child guardian

Employment Screening Services  
T&G Building, 141 Queen Street, Brisbane Qld 4000  
PO Box 12671, Brisbane, George Street Qld 4003  
Ph: 07 3247 5145 Fax: 07 3247 5200  
ESS Freecall: 1800 113 611  
[www.bluecard.qld.gov.au](http://www.bluecard.qld.gov.au)

30 July 2008

Reference: 717529 / 1102073

Mr Louis Bradfield  
Maridahdi Early Childhood Community  
Po Box 4742  
TOOWOOMBA QLD 4350

Dear Mr Bradfield

### **CONFIRMATION OF VALID BLUE CARD**

The Commission has received the consent of the blue card applicant to provide you with confirmation of their current blue card status.

Accordingly, I advise that Mrs Brutnall currently holds a valid positive notice blue card enabling the card holder to work in child-related employment or operate a child-related business as regulated by the *Commission for Children and Young People and Child Guardian Act 2000* (the Act).

The Blue Card details are as follows.

|                           |                                 |
|---------------------------|---------------------------------|
| <b>Name on blue card:</b> | Kathleen Mary Patricia Brutnall |
| <b>Blue card number:</b>  | 717529                          |
| <b>Expiry date:</b>       | 02 April 2010                   |

As you are now an authorised contact person, you may receive notifications in the event of a change to the card holder's blue card status.

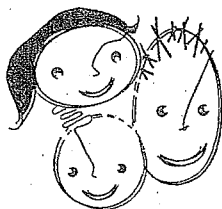
Further information is available from our website at [www.bluecard.qld.gov.au](http://www.bluecard.qld.gov.au) or by telephoning the Blue Card Contact Centre on **3247 5145** or **1800 113 611**.

We hope this information is of assistance and thank you for your support in ensuring the safety and wellbeing of Queensland's children.

Yours sincerely

*Michelle Miller*

Michelle Miller  
Director, Employment Screening Services Program  
Commission for Children and Young People  
and Child Guardian



commission for  
children and young people  
and child guardian

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PO Box 12671, Brisbane, George Street Qld 4003  
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Freecall: 1800 113 611  
www.bluecard.qld.gov.au

09 October 2008

Employer Ref: 195039

Mr Louis Bradfield  
Maridahdi Early Childhood Community  
Po Box 4742  
TOOWOOMBA QLD 4350

Dear Mr Bradfield

### **ISSUE OF BLUE CARD AND POSITIVE NOTICE LETTER**

To assist your organisation in complying with its responsibilities under the *Commission for Children and Young People and Child Guardian Act 2000* (the Act) a copy of the positive notice letter issued to **Nicole Maree Delaney** is outlined below.

Dear Applicant

A blue card and positive notice letter has been issued to you enabling you to engage in child-related activities regulated by the *Commission for Children and Young People and Child Guardian Act 2000* (the Act). Your blue card details are as follows:

Blue card number: 225326/3  
Expiry date: 9-Oct-10 (unless cancelled earlier)

**You must retain your blue card and this positive notice letter until your card expires.**

As a blue card holder you have certain responsibilities which include the requirement to notify the Commission within 14 days if:

- you change your name or start using a different name
- your contact details change
- your blue card or positive notice letter is lost or stolen.

If you acquire or have a change in criminal history including a charge or conviction (conviction means a plea of guilty or a finding of guilt by a court, whether or not a conviction is recorded) you must do the following:

- if you are a **volunteer, student or paid employee** you must immediately disclose to your organisation that a change has occurred. You are not required to disclose the details of the change, only that it has occurred. The organisation must notify the Commission by lodging a *change in criminal history form*, or
- if you are **carrying on a regulated business** you must immediately notify the Commission by lodging a *change in criminal history form*.

To assist you in meeting your blue card responsibilities and to avoid penalty under the Act, forms and general information are available from the Commission's website at [www.bluecard.qld.gov.au](http://www.bluecard.qld.gov.au) or by telephoning the Blue Card Contact Centre on 1800 113 611 or 3247 5145.

You should either retain this letter or keep a written record of this information to meet your risk management responsibilities under the Act. Thank you for your support in ensuring a safe service environment for Queensland's children and young people.

Yours sincerely

Elizabeth Fraser  
Commissioner for Children and Young People  
and Child Guardian



|  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|
|  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|



## Person carrying on a business blue card application form

People seeking to carry on certain businesses regulated by the *Commission for Children and Young People and Child Guardian Act 2000* are required to obtain a blue card.

### How to fill out this application form

To avoid delays in processing this application please print clearly using BLOCK LETTERS and ensure:

- the person carrying on the business completes **Parts A, B and C**
- the prescribed person completes **Part D and E**
- you indicate with a tick where required.

**Note:** It is an offence for a person carrying on a business to provide false or misleading information to the Commission or to sign an application for a blue card if they are a disqualified person\* (see page 4).

### OFFICIAL USE ONLY

A/C Code: BCD

Date:

Receipt number/initials:

### PART A Business Details (this section must be completed by the person applying for the blue card)

1 Name of business COMMUNITY  
MARIDAHDI EARLY CHILDHOOD

2 Postal address of business  
PO BOX 4742  
TULLOCH  
SA  
Postcode: 4350

3 Phone 07 4635 1413

4 Fax 07 4635 1116

5 Email admin@maridahdi.qld.edu.au

6 Type of child-related business for which a blue card is sought (please tick appropriate box)

- ☐ health, counselling and support services
- ☐ private teaching, coaching and tutoring
- ☐ child care
- ☐ education programs outside schools
- ☐ child accommodation services, including homestays
- ☐ providers of recreational activities such as sporting camps and programs (excluding amusement parks)
- ☐ operators of hostels for rural children
- ☒ director of a governing body of a non-state school\*
- ☐ licensed care service
- ☐ religious representatives (you must complete question 24 on page 4).

\* Please note: the Commission has an obligation to notify the Non-State Schools Accreditation Board of certain outcomes.

### PART B Payment Options (this section must be completed). Please note the application fee is GST exempt (under division 81), non refundable and subject to change. For the current prescribed fee please see schedule of fees.

Please select one of the following payment methods:

☐ Cash (over the counter transaction only)

☐ Credit Card Complete details below

☐ Cheque

☐ Money Order

Cheque/money order payable to:

Commission for Children and Young People and Child Guardian  
ABN 51639217791

Name of credit card holder

Number

Please charge the prescribed blue card fee to: ☐ Mastercard ☐ Visa

Cardholder's signature

Expiry Date

Applicant's Name Lucy Evans

| PART C Applicant's details<br>(this section must be completed by the person applying for the blue card)  |  |
|--|--|
| 7 Have you ever applied for or held a blue card?<br><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>Blue card No. (if known) _____  | 16 If you have lived at a different address in the last 5 years, please provide details on a separate sheet of paper and tick this box <input checked="" type="checkbox"/>   |
| 8 Your title Mr <input type="checkbox"/> Mrs <input checked="" type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/><br>Other _____  | 17 Your telephone numbers<br>Daytime _____<br>After hours _____<br>Mobile _____  |
| 9 Name you presently use<br>Family Name <u>EVANS</u><br>First Name <u>LUCY</u><br>Middle Name <u>YI-NI LIU</u><br>I do not have a middle name (please tick) <input type="checkbox"/>   | 18 Do you identify as? (please tick)<br><input type="checkbox"/> Aboriginal <input type="checkbox"/> Torres Strait Islander<br><input type="checkbox"/> Aboriginal and Torres Strait Islander<br><input type="checkbox"/> Australian South Sea Islander<br><input type="checkbox"/> Other (specify) _____  |
| 10 Do you currently use an abbreviation/nickname/alias for your first name? eg. Elizabeth abbreviation Betty<br>Name/s _____   | 19 What language do you mainly speak at home?<br><input checked="" type="checkbox"/> English <input type="checkbox"/> Other (specify) _____  |
| 11 Have you ever been known by any other name/s?<br>This includes:<br><ul style="list-style-type: none"> <li>name at birth</li> <li>change following divorce</li> <li>maiden name (name before marriage)</li> <li>change the order of your name (eg. known by middle name)</li> <li>married name</li> <li>alias</li> <li>change by certificate/deed poll</li> <li>different first/middle name (eg. different abbreviations)</li> </ul> Note: It does not matter how long ago you changed your name or how long you used another name for.<br>(Please tick) No <input type="checkbox"/> Go to question 12<br>Yes <input checked="" type="checkbox"/> give details below:<br>If you require more space, please tick this box <input type="checkbox"/> and attach a separate list<br>Family Name <u>LIU</u><br>First Name <u>LUCY</u><br>Middle Name <u>YI-NI</u><br>Reason for change <u>MAIDEN NAME</u> | 20 Are you, or have you ever been, any of the following in Queensland (please tick the appropriate box/es):<br><input type="checkbox"/> registered teacher<br><input type="checkbox"/> carer approved by Dept of Child Safety<br><input type="checkbox"/> registered health practitioner<br><input type="checkbox"/> registered or enrolled nurse or midwife<br><input type="checkbox"/> licensee of a child care service<br><input type="checkbox"/> director or nominee of a care service licensed by the Department of Child Safety<br><input type="checkbox"/> director of a school's governing body   |
| 12 Are you<br><input type="checkbox"/> Male <input checked="" type="checkbox"/> Female   | 21 Applicant's declaration<br>Note: It is an offence for a disqualified person to sign a blue card application.<br>I declare:<br><ul style="list-style-type: none"> <li>the information and identification documents provided for this application are true and correct;</li> <li>that I am proposing to carry on a regulated business and am not entitled to an exemption;</li> <li>I am aware of my obligations as a blue card applicant/card holder;</li> <li>that I am not a disqualified person* (see page 4);</li> <li>I consent to the Commission obtaining information from police, courts, prosecuting authorities and other bodies under Part 6 and to publishing/providing confirmation on whether or not my blue card is valid.</li> </ul> Do not sign outside the box as your signature will be scanned onto your card.<br><div style="border: 1px solid black; height: 50px; width: 100%;"></div> Date of signature <u>15 / 12 / 2009</u><br><small>DAY MONTH YEAR</small> |
| 13 Date of birth _____<br><small>DAY MONTH YEAR</small>  |  |
| 14 Place of birth<br>Town/city _____<br>State _____<br>Country _____   |  |
| 15 Current postal address<br>(Note: your postal address must be in Australia)<br>_____<br>_____<br>_____<br>Postcode <u>4350</u>   |  |

2

Applicant's Name Lucy Evans

Postal address:

and other Police Service findings of charges, convictions (including findings of guilt or pleas of guilt, whether or not a conviction was

### PART D Proof of Identity Declaration

(this section must be completed by the prescribed person)

A prescribed person is responsible for sighting the applicant's identification documents.

A prescribed person is a:

- Justice of the Peace
- Commissioner for Declarations
- Lawyer
- Police Officer

#### Identification requirements

The applicant must produce two original identification documents to confirm their identity. Together the documents must show:

- full name
- date of birth
- signature

The prescribed person responsible for sighting the identification must complete Parts D and E and ensure that the details provided on the application form are the same as those appearing on the documents sighted.

One of the following combinations must be used:

EITHER

List 1 + List 2

One original document from List 1 and one original document from List 2 which together show the applicant's full name, date of birth and signature.

OR

List 1 + List 1

Two original documents from List 1 which together show the applicant's full name, date of birth and signature.

**Note:** All identification documents sighted must be originals (photocopies are not acceptable).

Where any document is in a former name, an original official document (eg. marriage certificate or change of name certificate) showing the change of name must be sighted.

If possible, please attach a photocopy of documents sighted to this application form for verification purposes.

Please indicate which identification documents have been sighted by placing a ☒ in the box.

#### 22 LIST 1

##### Signature Document

- ☒ Current driver licence/learner's permit/proof of age card (with photo)

Document No: [REDACTED]

Issued in the state of: [REDACTED]

- ☒ Current passport (with photo)

Passport No: [REDACTED]

##### Non-Signature Document

- ☐ Birth certificate (or extract)

Reference No: [REDACTED]

- ☐ Australian citizenship certificate or current document evidencing permanent Australian residency status

Reference No: [REDACTED]

#### 23 LIST 2

##### Signature Document

- ☐ Current Pension Concession Card/Dept of Veterans' Affairs Entitlement Card/Senior's Health Card /Health Care Card/any other current financial entitlement card issued by Centrelink.

- ☐ Current Credit Card or account card from a bank/building society/credit union (with name and signature)

- ☐ Current Positive Notice Blue Card (issued by the Commission)

- ☐ Current student identification card issued by a tertiary education institution or school (with photo and signature)

- ☐ Current Qld Gaming Machine Licence

- ☐ Current Qld Licence issued under the Weapons Act

##### Non-Signature Document

- ☐ Current Medicare card

- ☐ Current Qld crowd controller/private investigator/security officer licence

- ☐ Passbook or account statement issued by a bank/building society/credit union dated in the last 6 months

- ☐ Australian taxation assessment notice dated in the last 6 months

**Note:** If you cannot provide an identification document from either List 1 or List 2 please contact the Commission on 3247 5145 or 1800 113 611.

### PART E Declaration by prescribed person (to be completed by the prescribed person)

I declare I have checked the details provided in this form and confirm they match those on the identification documents sighted.

**Note:** It is an offence to provide false or misleading information to the Commission.

I am a: ☐ Justice of the Peace ☒ Commissioner for Declarations  
☐ Lawyer ☐ Police Officer

Signature

Full Name

[Signature]  
BRYAN JAMES O'NEILL

Date

18/10/2009  
DAY MONTH YEAR

Applicant's Name

LUCY 91-NI LINDA EVANS

Stamp and Registration No. (if applicable)

[Stamp]  
20093

CCYPCG 04-141 APR08 v1.1

3



Released under the  
RTI Act by NSSAB

**24 For religious representatives only**

What religious entity/group are you accountable to?

Name of entity/group:

Contact person:

Postal address:

**Important information**

The use of information associated with the blue card process is covered by the confidentiality provisions of the *Commission for Children and Young People and Child Guardian Act 2000* and the Commission's Privacy Policy available on our website.

By submitting this form the Commission is authorised to:

- seek information from the Queensland Police Service and other Police Services in Australia for any details of charges, convictions (including findings of guilt

**Positive Notice-blue card  
for Child Related Employment**

Based on the Commission for Children and Young People and Child Concerns

**Lucy Yi-Ni Liu Evans**


Name

**822041/1**


Registration Number


**31-Mar-11**

Expiry Date



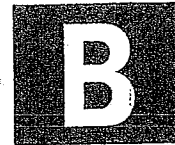
Signature





the workplace  
with children  
checks

Released under the  
RTI Act by NSSAB



People seeking to carry on certain businesses regulated by the *Commission for Children and Young People and Child Guardian Act 2000* are required to obtain a blue card.

## OFFICIAL USE ONLY

A/C Code: BCD

- Date:

Receipt number/initials:

**Note:** It is an offence for a person carrying on a business to provide false or misleading information to the Commission or to sign an application for a blue card if they are a disqualified person\* (see page 4).

**1 Name of business**

MAR: DAVID, EARLY CHILDHOOD

2 Postal address of business

PO Box 4742

Tadwan BA East

Postcode: 4350

### 3 Phone

07 4635 1413

4 Fax

4635 1116

## 5 Email

*amine*

Monirul Hossain

*[Handwritten signature]*

6 Type of child-related business for which a blue card is sought (please tick appropriate box)

- ☐ health, counselling and support services
- ☐ private teaching, coaching and tutoring
- ☐ child care
- ☐ education programs outside schools
- ☐ child accommodation services, including homestays
- ☐ providers of recreational activities such as sporting camps and programs (excluding amusement parks)
- ☐ operators of hostels for rural children
- ☒ director of a governing body of a non-state school\*
- ☐ licensed care service
- ☐ religious representatives (you must complete question 24 on page 4).

\* **Please note:** the Commission has an obligation to notify the Non-State Schools Accreditation Board of certain outcomes.

**PART B Payment Options** (this section must be completed). Please note the application fee is GST exempt (under division 81), non refundable and subject to change. For the current prescribed fee please see schedule of fees.

Please select one of the following payment methods:

- ☐ Cash (over the counter transaction only) ☐ Cheque
- ☐ Credit Card Complete details below ☐ Money Order

Cheque/money order payable to:

Commission for Children and Young People and Child Guardian  
ABN 51639217791

[illegible]

Please charge the prescribed blue card fee to: ☐ Mastercard ☐ Visa

Cardholder's signature  Expiry Date  /

Applicant's Name ADAM WATERHOUSE

**PART C Applicant's details**  
(this section must be completed by the person applying for the blue card)

7 Have you ever applied for or held a blue card?  
☐ Yes ☒ No  
 Blue card No. (if known) \_\_\_\_\_

8 Your title Mr ☒ Mrs ☐ Miss ☐ Ms ☐  
 Other \_\_\_\_\_

9 Name you presently use  
 Family Name WATERHOUSE  
 First Name ADAM  
 Middle Name JAMES  
 I do not have a middle name (please tick) ☐

10 Do you currently use an abbreviation/nickname/alias for your first name? eg. Elizabeth abbreviation Betty  
 Name/s \_\_\_\_\_

11 Have you ever been known by any other name/s?  
 This includes:  
 • name at birth • married name  
 • change following divorce • alias  
 • maiden name • change by certificate/deed poll  
 • change the order of your name (eg. known by middle name) • different first/middle name (eg. different abbreviations)  
 Note: It does not matter how long ago you changed your name or how long you used another name for.  
 (Please tick) No ☒ Go to question 12  
 Yes ☐ give details below:  
 If you require more space, please tick this box ☐ and attach a separate list  
 Family Name \_\_\_\_\_  
 First Name \_\_\_\_\_  
 Middle Name \_\_\_\_\_  
 Reason for change \_\_\_\_\_

12 Are you ☒ Male ☐ Female

13 Date of birth \_\_\_\_\_  
DAY MONTH YEAR

14 Place of birth  
 Town/city \_\_\_\_\_  
 State \_\_\_\_\_  
 Country \_\_\_\_\_

15 Current postal address  
 (Note: your postal address must be in Australia)  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_ Postcode 4350

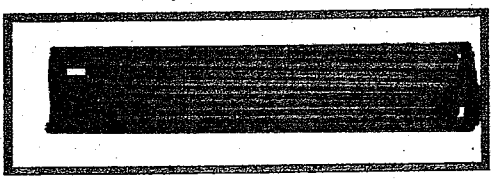
16 If you have lived at a different address in the last 5 years, please provide details on a separate sheet of paper and tick this box ☒

17 Your telephone numbers  
 Daytime \_\_\_\_\_  
 After hours \_\_\_\_\_  
 Mobile \_\_\_\_\_

18 Do you identify as? (please tick)  
☐ Aboriginal ☐ Torres Strait Islander  
☐ Aboriginal and Torres Strait Islander  
☐ Australian South Sea Islander  
☐ Other (specify) \_\_\_\_\_

19 What language do you mainly speak at home?  
☒ English ☐ Other (specify) \_\_\_\_\_

20 Are you, or have you ever been, any of the following in Queensland (please tick the appropriate box(es):  
☐ registered teacher  
☐ carer approved by Dept of Child Safety  
☐ registered health practitioner  
☐ registered or enrolled nurse or midwife  
☐ licensee of a child care service  
☐ director or nominee of a care service licensed by the Department of Child Safety  
☐ director of a school's governing body

21 Applicant's declaration  
 Note: It is an offence for a disqualified person to sign a blue card application.  
 I declare:  
 • the information and identification documents provided for this application are true and correct;  
 • that I am proposing to carry on a regulated business and am not entitled to an exemption;  
 • I am aware of my obligations as a blue card applicant/card holder;  
 • that I am not a disqualified person\* (see page 4);  
 • I consent to the Commission obtaining information from police, courts, prosecuting authorities and other bodies under Part 6 and to publishing/providing confirmation on whether or not my blue card is valid.  
 Do not sign outside the box as your signature will be scanned onto your card.  
  
 Date of signature 19/03/2009  
DAY MONTH YEAR

2 Applicant's Name ADAM JAMES WATERHOUSE

**PART D Proof of Identity Declaration**

(this section must be completed by the prescribed person)

A prescribed person is responsible for sighting the applicant's identification documents.

A prescribed person is at:

- Justice of the Peace
- Commissioner for Declarations
- Lawyer
- Police Officer

**Identification requirements**

The applicant must produce two original identification documents to confirm their identity. Together the documents must show:

- full name
- date of birth
- signature

The prescribed person responsible for sighting the identification must complete **Parts D and E** and ensure that the details provided on the application form are the same as those appearing on the documents sighted.

**One of the following combinations must be used:**

**EITHER**

**List 1 + List 2**

One original document from List 1 and one original document from List 2 which together show the applicant's **full name, date of birth and signature.**

**OR**

**List 1 + List 1**

Two original documents from List 1 which together show the applicant's **full name, date of birth and signature.**

**Note:** All identification documents sighted must be originals (photocopies are not acceptable).

Where any document is in a former name, an original official document (eg. marriage certificate or change of name certificate) showing the change of name must be sighted.

If possible, please attach a photocopy of documents sighted to this application form for verification purposes.

Please indicate which identification documents have been sighted by placing a ☒ in the box.

**22 LIST 1****Signature Document**

- ☒ Current driver licence/learner's permit/proof of age card (with photo)

Document No: [REDACTED]

Issued in the state of: [REDACTED]

- ☐ Current passport (with photo)

Passport No: [REDACTED]

**Non-Signature Document**

- ☐ Birth certificate (or extract)

Reference No: [REDACTED]

- ☐ Australian citizenship certificate or current document evidencing permanent Australian residency status

Reference No: [REDACTED]

**23 LIST 2****Signature Document**

- ☐ Current Pension Concession Card/Dept of Veterans' Affairs Entitlement Card/Senior's Health Card /Health Care Card/any other current financial entitlement card issued by Centrelink.

- ☒ Current Credit Card or account card from a bank/building society/credit union (with name and signature)

- ☐ Current Positive Notice Blue Card (issued by the Commission)

- ☐ Current student identification card issued by a tertiary education institution or school (with photo and signature)

- ☐ Current Qld Gaming Machine Licence

- ☐ Current Qld Licence issued under the Weapons Act

**Non-Signature Document**

- ☐ Current Medicare card

- ☐ Current Qld crowd controller/private investigator/security officer licence

- ☐ Passbook or account statement issued by a bank/building society/credit union dated in the last 6 months

- ☐ Australian taxation assessment notice dated in the last 6 months

**Note:** If you cannot provide an identification document from either List 1 or List 2 please contact the Commission on 3247 5145 or 1800 113 611.

**PART E Declaration by prescribed person (to be completed by the prescribed person)**

I declare I have checked the details provided in this form and confirm they match those on the identification documents sighted.

**Note:** It is an offence to provide false or misleading information to the Commission.

I am a: ☒ Justice of the Peace ☐ Commissioner for Declarations  
☐ Lawyer ☐ Police Officer

Signature

Full Name

[Signature]  
 RANBALL E. WALL

Date

19/03/2009

DAY MONTH YEAR

Stamp and Registration No. (if applicable)

JP of QUAL  
 (QUAL)  
 No 44496

Applicant's Name ADAM JAMES WATERHOUSE

CCYPCG 04-141 APR08 v1.1

**24 For religious representatives only**

What religious entity/group are you accountable to?

Name of entity/group:

Contact person:

Postal address:

Postcode:

Phone:

**Please note:** Under the *Commission for Children and Young People and Child Guardian Act 2000* the Commission has an obligation to notify the religious entity/group, to which you are accountable, of certain outcomes.

**Important information**

The use of information associated with the blue card process is covered by the confidentiality provisions of the *Commission for Children and Young People and Child Guardian Act 2000* and the Commission's Privacy Policy available on our website.

By submitting this form the Commission is authorised to:

- seek information from the Queensland Police Service and other Police Services in Australia for any details of charges, convictions (including findings of guilt or pleas of guilt, whether or not a conviction was recorded) and certain investigative information, or
- seek information from relevant disciplinary bodies to obtain certain disciplinary information
- seek additional information from courts, police and prosecuting authorities
- notify authorised agencies of the outcome of your application in certain circumstances
- refer information to Queensland Police Service to monitor changes in police information and blue card compliance, and
- provide information on valid blue card numbers.

An applicant can withdraw their consent to screening at any time before a decision is made about their application.

Certain obligations apply to blue card applicants or card holders and employers. For more information see [www.bluecard.qld.gov.au](http://www.bluecard.qld.gov.au)

**Disqualified people**

**It is an offence for a disqualified person to sign a blue card application** consenting to employment screening.

A disqualified person:

- has been convicted of a disqualifying offence (eg. a child-related sex or pornography offence or child murder), or
- is the subject of:
  - reporting obligations under the *Child Protection (Offender Reporting) Act 2004*
  - an offender prohibition order under the *Child Protection (Offender Prohibition Order) Act 2008*
  - a disqualification order issued by a court prohibiting the person from applying for, or holding a blue card.

A disqualified person can apply to the Commission for an eligibility declaration. In limited circumstances they may be declared eligible to apply for a blue card.

For more information about disqualified people, including a full list of disqualifying offences, or for an application form, go to [www.bluecard.qld.gov.au](http://www.bluecard.qld.gov.au)

Commission for Children and Young People  
and Child Guardian  
Level 14, T & G Building  
141 Queen Street  
Brisbane Qld 4000

PO Box 12671  
Brisbane George Street Qld 4003

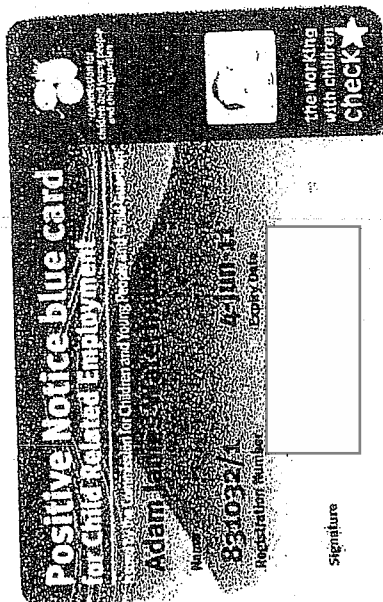
Phone: 07 3247 5145  
Toll-free: 1800 113 611  
Fax: 07 3247 5200

Website: [www.bluecard.qld.gov.au](http://www.bluecard.qld.gov.au)

4

Applicant's Name

ADAM JAMES WATERHOUSE



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RTI Act by NSSAB

## MARIDAHDI EARLY CHILDHOOD COMMUNITY SCHOOL

### Conflict of Interest Policy (Council)

#### PURPOSE OF THE POLICY

The purpose of this policy is to clarify guidelines to protect against potential conflicts of interest by members of the Maridahdi Community Governing Council, to observe legislation regarding conflict of interest, and to engage in school business activities in a fashion designed to avoid any conflict of interest or the appearance of impropriety.

#### Scope

The policy covers the types of activities which may constitute a conflict of interest, how a conflict of interest might be determined and the responsibilities of board members with regard to declaring conflicts of interest

#### Responsibility

Chair

#### Point of Contact

Chair

#### DEFINITIONS/LEGISLATION

For the purposes of this policy, a conflict of interest is "Any situation where a Council Member may be in (or may potentially be in) a position of being involved in a decision or action where they may not be perceived to be able to put the interests of the school first and foremost".

*Corporations Act 2001*– Directors are required by the Corporations Law to give notice of material personal interests in matters that relate to the affairs of their Company

*Associations Incorporation Act 1981*- requires that Directors must avoid actual or potential conflicts between their interests and those of the Association and not exploit business opportunities for themselves at the expense of the Association.

*Education (Accreditation of Non-State Schools) Act 2001* – allows that in assessing the suitability of a governing body, the Accreditation Board may take into account:

- Whether the governing body has appropriate guiding principles and procedures for identifying, declaring and dealing with any conflict of interest.

#### POLICY

It is the policy of the Maridahdi Community Governing Council that all Council members avoid any conflict of interest or the appearance of conflict of interest.

For this reason, the Council has determined to:

1. contract for goods and services in a manner that will avoid any conflict of interest or the appearance of conflict of interest;
2. avoid conflict of interest in relation to employment of staff; and
3. require full disclosure from Council members in situations where they, their relatives, partners or friends, may benefit financially, or in any other material way, from a decision made by the Council.

*Disclaimer: The information contained in this policy is to the best of our knowledge and belief correct at the date of publication. However, no warranty or guarantee is or can be given by Independent Schools Queensland or any member of its staff, and no liability is or can be accepted for any loss or damage resulting from any person relying on or using the information contained in this policy.*



In particular, Council members may not:

- apply the school's property either for their personal benefit or for the benefit of any other person without the authority of the full Council
- benefit financially, or in any other material way from the outcome of a decision made by the Council;
- cause any relative, partner or friend, or any organisation in which they have equity or of which they are an employee or a board member, to benefit from their position on the Council
- make unauthorised use of confidential information belonging to the School
- intentionally gain an advantage (directly or indirectly) for any person or causes detrimental to the School.

### **Limitation on Related Employees**

The Maridahdi Community Governing Council may not employ any staff member related by blood or marriage to a Council member except by a unanimous vote of the full Council.

### **Conflicts Prior to Taking Office**

A Council member with personal financial interest in a sale, lease, or contract with the school, which was entered before the Council member took office and presents an actual or potential conflict of interest, shall immediately notify the Council of such interest. It shall thereafter be the responsibility of the Council member to refrain from participating in any discussion or action relating to the sale, lease, or contract by the Council.

### **Conflicts While in Office**

If at any time a Council member believes that he or she may appear to be unable to maintain professional objectivity on any issue, because of a personal situation, employment, or other reasons, the member must notify the Chair and must not vote on the matter or be present when the matter is being considered by the Council.

### **Determination as to Whether a Conflict of Interest Exists**

The determination as to whether a conflict of interest exists is to be made by the Council. Any Council member who has an actual or potential conflict shall notify the Chair of such conflict immediately. The member shall thereafter cooperate with the Council as necessary for Council to make its determination.

### **POLICY RELEASE DETAILS**

#### ***Date of Policy***

January 2008

#### ***Approved by***

Chair

#### ***Review Date***

Annually

## Appendix 2

### PART 2: CHANGE OF ATTRIBUTE DETAILS

#### Q13. Accreditation criteria

Statement of financial viability from Mr Anthony Hooper, auditor

Released under the  
RTI Act by NSSAB

## Partners -

Tony Hooper B.Bus, CPA  
Jim Rawlings B.Com, CPA, DipFS (FP)  
Accountants -

Dane Zeeman B.Com, CPA  
Tony Beverland B.Com, CPA  
Sarah Dance B.Com

Liability limited by a scheme  
approved under Professional  
Standards Legislation

**Monday, 27 July 2009**

Non-State Schools Accreditation Board  
PO Box 347  
BRISBANE ALBERT ST BC QLD 4002

Dear Sir/Madam

**Re: Maridahdi Early Childhood Community Inc  
Application for change of Accreditation Attribute**

With reference to the above application, we confirm that in our opinion the School has access to adequate financial resources for it's viable operation.

We trust this meets with your requirements, but please feel free to contact this office if you have any further questions.

Sincerely,



Anthony W Hooper B.Bus, CPA  
PARTNER

### Appendix 3

#### **PART 3: FUNDING APPLICATION DETAILS**

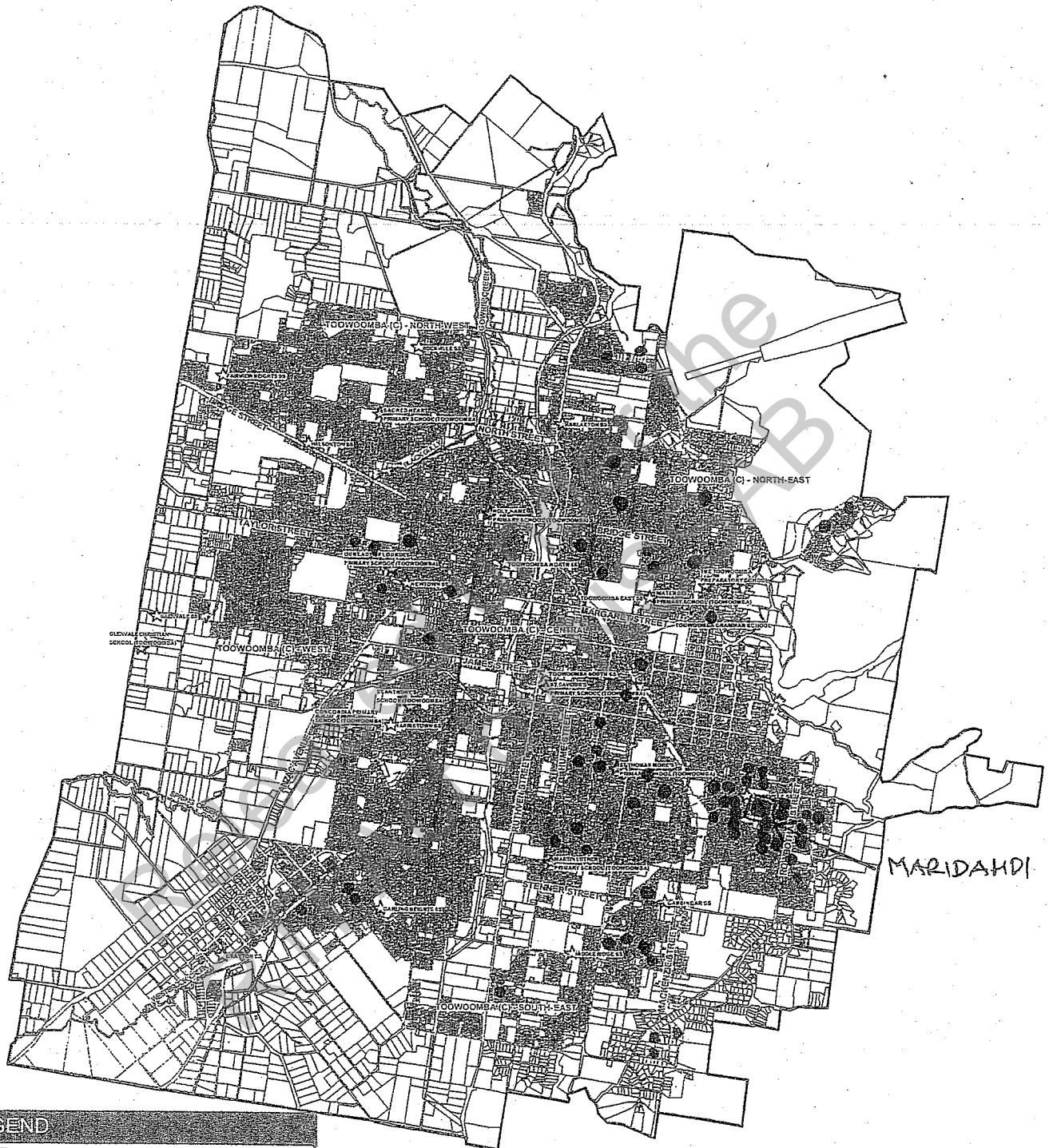
##### **Q15: Catchment area**

###### **a) Catchment Area Map**

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# Toowoomba City - Primary Schools and SLA's

## CATCHMENT AREA & LOCATION OF OTHER SCHOOLS



### LEGEND

- TOOWOOMBA LGA BOUNDARY
- STATISTICAL LOCAL AREA BOUNDARY
- RIVERS/CREEKS/WATERCOURSES
- STATE PRIMARY SCHOOL SITE
- NON STATE PRIMARY SCHOOL SITE
- MAJOR ROADS

SLA NAME

## Appendix 4

### PART 3: FUNDING APPLICATION DETAILS

Q15: Catchment area

Q19: Projected population of school-age children

Produced for Maridahdi by the Planning Information and Forecasting Unit, Department of Infrastructure and Planning, Queensland Government, July 2008

Released under the  
RTI Act by NSSAB



Produced by the Planning Information and Forecasting Unit,  
Department of Infrastructure and Planning

2006 edition age sex projections (Medium Series)

March 2007

*These population projections have been prepared using the latest available information.*

*Note that the figures set out herein are subject to change as part of PIFU's ongoing program of updating and refinement.*

*For more information please contact PIFU on (07) 3237 1115 or visit our website [www.dipg.qld.gov.au/pifu](http://www.dipg.qld.gov.au/pifu).*

*Disclaimer: While every care has been taken in preparing these population projections, neither the State of Queensland nor Demographics Australia accepts responsibility for decisions or actions taken as a result of these data.*

Consultancy Date: Wednesday, July 16, 2008

**SCHOOL AGE-SEX PROJECTIONS FOR TOOWOOMBA CITY SLAs**

**School age population projections (Mid-year)**

| 3 to 12 year olds<br>13 to 18 year olds | 2009              |                    |                   |                    |                   |                    |
|---|-------------------|--------------------|-------------------|--------------------|-------------------|--------------------|
|   | Males             |                    | Females           |                    | Persons           |                    |
|   | Primary           | Secondary          | Primary           | Secondary          | Primary           | Secondary          |
|   | 3 to 12 year olds | 13 to 18 year olds | 3 to 12 year olds | 13 to 18 year olds | 3 to 12 year olds | 13 to 18 year olds |
| SLA                                     |                   |                    |                   |                    |                   |                    |
| 36901 Toowoomba (C) - Central           |                   | 931                |                   | 859                |                   | 1,790              |
| 36903 Toowoomba (C) - North-East        |                   | 843                |                   | 814                |                   | 1,657              |
| 36905 Toowoomba (C) - North-West        |                   | 1,431              |                   | 1,446              |                   | 2,877              |
| 36906 Toowoomba (C) - South-East        |                   | 1,895              |                   | 1,821              |                   | 3,716              |
| 36908 Toowoomba (C) - West              |                   | 1,801              |                   | 1,726              |                   | 3,527              |
| Total catchment                         |                   | 6,901              |                   | 6,666              |                   | 13,567             |
|   |                   |                    |                   |                    |                   |                    |
| 3 to 12 year olds<br>13 to 18 year olds | 2013              |                    |                   |                    |                   |                    |
|   | Males             |                    | Females           |                    | Persons           |                    |
|   | Primary           | Secondary          | Primary           | Secondary          | Primary           | Secondary          |
|   | 3 to 12 year olds | 13 to 18 year olds | 3 to 12 year olds | 13 to 18 year olds | 3 to 12 year olds | 13 to 18 year olds |
| SLA                                     |                   |                    |                   |                    |                   |                    |
| 36901 Toowoomba (C) - Central           |                   | 926                |                   | 868                |                   | 1,794              |
| 36903 Toowoomba (C) - North-East        |                   | 859                |                   | 831                |                   | 1,689              |
| 36905 Toowoomba (C) - North-West        |                   | 1,480              |                   | 1,450              |                   | 2,929              |
| 36906 Toowoomba (C) - South-East        |                   | 1,934              |                   | 1,839              |                   | 3,773              |
| 36908 Toowoomba (C) - West              |                   | 1,965              |                   | 1,856              |                   | 3,821              |
| Total catchment                         |                   | 7,164              |                   | 6,843              |                   | 14,007             |

*This information is intended for the use of the client and should not be distributed to third parties without the permission of PIFU.*

Released under the  
RTI Act by NSOAB



FILE COPY

29 July 2009

Mr Louis Bradfield  
Principal  
Maridahdi Early Childhood Community  
PO Box 4742  
TOOWOOMBA EAST QLD 4350

Dear Mr Bradfield

I acknowledge receipt on 29 July 2009 of the application under the *Education (Accreditation of Non-State Schools) Act 2001* from Maridahdi Early Childhood Community to include an additional site situated at 1 South Street, Toowoomba in the attributes of accreditation and eligibility for Government funding in respect of Maridahdi Early Childhood Community School.

The Non-State Schools Accreditation Board will advise Maridahdi Early Childhood Community in writing when decisions are made on the applications for accreditation.

The Minister for Education and Training, the Honourable Geoff Wilson MP, will advise Maridahdi Early Childhood Community in writing when decisions are made on the applications for eligibility for Government funding.

You will be contacted if any additional information or documents are required in relation to the application.

Yours sincerely

Mr P M Parsons  
Director  
Non-State Schools Accreditation Board Secretariat



JARRETT, Tracey

---

**From:** kate tully [redacted]  
**Sent:** Thursday, 30 July 2009 11:23 AM  
**To:** JARRETT, Tracey  
**Subject:** Application - Maridahdi  
**Attachments:** PIFU stats July 09.JPG; Change of attribute app July 2009 FINAL.doc

Hi Tracey

As I mentioned, we have now received updated stats from PIFU. I am attaching the printout here, to replace our existing Appendix 4. I am also attaching our revised application details - pages 2-5 have been modified to incorporate these new figures.

Thank you for your assistance.

KATE TULLY

Chair, Maridahdi Community Governing Council

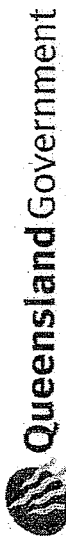
B: (07) 4635 1413

H: [redacted]

M: [redacted]

E: admin@maridahdi.qld.edu.au OR [redacted]

30/07/2009



Produced by the Planning Information and Forecasting Unit,  
Department of Infrastructure and Planning

Medium Series (projected resident population)

April 2009

POPULATION PROJECTIONS, Queensland, 2008 Edition, Medium Series, Custom Age Groups, ASGC 2006

These population projections have been prepared using the latest available information.

Note that the figures set out herein are subject to change as part of PIFU's ongoing program of updating and refinement.

For more information please contact PIFU on (07) 3237 1115 or visit our website [www.dip.qld.gov.au](http://www.dip.qld.gov.au).

Disclaimer: While every care has been taken in preparing these population projections, neither the State of Queensland

nor Demographics Australia accepts responsibility for decisions or actions taken as a result of these data.

School Age Population Projections, Toowoomba City Statistical Local Areas (SLAs)

Consultancy Date: 29 July 2008

### School age population projections (Mid-year)

| SLA                              | 2010                         |           |                   |                              |           |                   |
|----------------------------------|------------------------------|-----------|-------------------|------------------------------|-----------|-------------------|
|                                  | Males                        |           |                   | Females                      |           |                   |
|                                  | Primary<br>3 to 12 year olds | Secondary | 3 to 12 year olds | Primary<br>3 to 12 year olds | Secondary | 3 to 12 year olds |
| 35901 Toowoomba (C) - Central    | 980                          |           | 963               |                              |           | 1,943             |
| 35903 Toowoomba (C) - North-East | 698                          |           | 605               |                              |           | 1,304             |
| 35905 Toowoomba (C) - North-West | 1,448                        |           | 1,450             |                              |           | 2,906             |
| 35906 Toowoomba (C) - South-East | 1,932                        |           | 1,867             |                              |           | 3,659             |
| 35908 Toowoomba (C) - West       | 1,584                        |           | 1,568             |                              |           | 3,159             |
| Total catchment                  | 6,561                        |           | 6,450             |                              |           | 13,011            |

| SLA                              | 2014                         |           |                   |                              |           |                   |
|----------------------------------|------------------------------|-----------|-------------------|------------------------------|-----------|-------------------|
|                                  | Males                        |           |                   | Females                      |           |                   |
|                                  | Primary<br>3 to 12 year olds | Secondary | 3 to 12 year olds | Primary<br>3 to 12 year olds | Secondary | 3 to 12 year olds |
| 35901 Toowoomba (C) - Central    | 1,023                        |           | 980               |                              |           | 2,003             |
| 35903 Toowoomba (C) - North-East | 627                          |           | 586               |                              |           | 1,213             |
| 35905 Toowoomba (C) - North-West | 1,489                        |           | 1,481             |                              |           | 2,981             |
| 35906 Toowoomba (C) - South-East | 1,882                        |           | 1,883             |                              |           | 3,775             |
| 35908 Toowoomba (C) - West       | 1,642                        |           | 1,602             |                              |           | 3,246             |
| Total catchment                  | 6,674                        |           | 6,543             |                              |           | 13,217            |

Note: Areas smaller than a Local Government Area (LGA) have received their share of growth based on information about broadacre land supply, vacant lots and in-fill and redevelopment potential, and their expected dwelling densities. This information is generally available for the period covered by the Council's current planning schemes. The population projections for sub-LGA levels are therefore less reliable beyond ten years from the first projection year.

The projections are for permanent residents, and do not include visitors or temporary residents.

This information is intended for the use of the client and should not be distributed to third parties without the permission of PIFU.

RECEIVED  
30 JUL 2009

BY: .....

## PART 3: FUNDING APPLICATION DETAILS

### Q15: Catchment area

Our new site, at 1 South Street, Toowoomba, is less than 800 metres from our current site and thus shares the same catchment area.

#### a) Description

The catchment area for Maridahdi is based on five SLAs within the Local Government Area (LGA) boundaries of Toowoomba Central. These are:

- Toowoomba Central – covers the suburbs of South Toowoomba, Southtown and Toowoomba City.
- Toowoomba South-East- covers the suburbs of Rangeville and Middle Ridge.
- Toowoomba West- covers the suburbs of Newtown, West Toowoomba and Kearney Springs.
- Toowoomba North-West- covers the suburbs of Harlaxton, Rockville and Wilsonton.
- Toowoomba North-East- covering the suburbs of Mt Lofty, East Toowoomba and Prince Henry Heights.

The map at **Appendix 3** shows this catchment area, the location of Maridahdi and the location of other state and non-state schools. It also shows the residential locations of the 85% of our families who live within the nominated SLAs.

#### b) SLAs included and excluded

The five SLAs represented on this map are those that have been used previously to define the School's catchment area. Comparing the locations of our current families to data from 2003, we believe that these SLAs remain the most appropriate. The exclusion of any one of these five would result in a map that does not encompass 'a geographical area in which at least 80% of the school's students reside or are likely to reside'.

It follows that the adjoining SLAs have been excluded firstly because they are not required in representing 80%. Also, while the majority of families outside the defined catchment area reside adjacent to the West, North-West and South-East SLAs, they are not concentrated in any single adjoining SLA.

#### c) SLAs ranked by prospective student numbers

| 2010 Rank | SLA        | No. students aged 3-12 | % 3-12 student cohort |
|-----------|------------|------------------------|-----------------------|
| 1         | South-East | 3699                   | 28.4                  |
| 2         | West       | 3159                   | 24.3                  |
| 3         | North-West | 2906                   | 22.4                  |
| 4         | Central    | 1943                   | 14.9                  |
| 5         | North-East | 1304                   | 10.0                  |
|           | Total      | 13011                  | 100                   |

| 2014 Rank | SLA        | No. students aged 3-12 | % 3-12 student cohort |
|-----------|------------|------------------------|-----------------------|
| 1         | South-East | 3775                   | 28.6                  |
| 2         | West       | 3245                   | 24.6                  |
| 3         | North-West | 2981                   | 22.5                  |
| 4         | Central    | 2003                   | 15.2                  |
| 5         | North-East | 1213                   | 9.1                   |
|           | Total      | 13217                  | 100                   |

Source: Planning Information and Forecasting Unit, Department of Infrastructure and Planning, Queensland Government, July 2009. See *Appendix 4*.

d) SLAs ranked by proximity

| Rank | SLA        | Suburb           | Proximity to Maridahdi (km) |
|------|------------|------------------|-----------------------------|
| 1    | South-East | Rangeville       | 0.0                         |
|      |            | Middle Ridge     | 1.8                         |
| 2    | Central    | Southtown        | 4.2                         |
|      |            | South Toowoomba  | 5.0                         |
| 3    | West       | Newtown          | 6.5                         |
|      |            | Kearney Springs  | 7.0                         |
| 4    | North-East | Prince Henry Hts | 7.2                         |
|      |            | Mt Lofty         | 8.5                         |
| 5    | North-West | Harlaxton        | 12.7                        |

**Q16: Educational choice**

Enhancing genuine educational choice was the main reason for Maridahdi's 2008 application to extend our accreditation to Year 7. As foreshadowed at that time, our current campus in Bowtell Street is not able to accommodate our anticipated expansion; thus we require accreditation of a second site in order to be able to offer the educational choice for which the need has been well established.

As noted previously, Maridahdi's philosophy and educational program is quite distinct from anything else available in the Toowoomba region.

The success of Maridahdi's recent expansion from early childhood education into lower primary is evidenced by:

- our full classrooms – for example, our initial application anticipated that in 2008 we would have 15 children in our Year 2-3 class, while in fact we had 25;
- ongoing support from families by continuing to enrol siblings;
- the support from current families for expansion beyond Year 3 – in a 2008 survey, of all families who intend to send their children to Maridahdi for lower primary, 75% indicated that they would also favour sending their children to Maridahdi for the remaining primary years;
- our substantial waiting lists (which would more than fill available places).

This success has proven that there is demand for an alternative to Toowoomba's mainstream offering. The expansion to a second campus will mean that families can continue to enjoy some degree of educational choice for all primary years.

#### Q17: Anticipated enrolments

The table below shows our anticipated minimum enrolments, from 2009 through to 2014, when a total enrolment of 139 is expected. While this number provides the school with a sound base for economic and educational viability, we do not believe it will impact on the viability of other schools in the area – refer also to Q22 and Q23.

| Pre-Prep |      | Prep | Yr 1 | Yr 2 | Yr 3 | Yr 4 | Yr 5 | Yr 6 | Yr 7 | Total (school) |
|----------|------|------|------|------|------|------|------|------|------|----------------|
| 2 x 24   | 2009 | 16   | 16   | 7    | 11   | 0    | 1    | 0    | 0    | 51             |
| 2 x 24   | 2010 | 20   | 16   | 16   | 7    | 11   | 4    | 0    | 0    | 74             |
| 2 x 24   | 2011 | 20   | 20   | 16   | 16   | 7    | 11   | 4    | 0    | 94             |
| 2 x 24   | 2012 | 20   | 20   | 20   | 16   | 16   | 7    | 11   | 4    | 114            |
| 2 x 24   | 2013 | 20   | 20   | 20   | 20   | 16   | 16   | 7    | 11   | 130            |
| 2 x 24   | 2014 | 20   | 20   | 20   | 20   | 20   | 16   | 16   | 7    | 139            |

#### Q18: Minimum enrolments

As Maridahdi already has more than the minimum 25 enrolments required, we do not envisage a period where this minimum level will not be met.

#### Q19: Projected population of school-age children

Please refer to **Appendix 4**.

#### Q20: Anticipated share of cohort

In support of our claim for the student numbers anticipated in Q17, we note:

1. Based on PIFU figures included in our previous application, in 2009 Maridahdi's 99 students (48 Pre-Prep plus 51 school-age) represent 0.73% of the cohort of students aged 3-12 in our catchment area (although we currently provide services primarily for students aged 3-8, or two-thirds of that cohort).
2. Our increase to 122 students (48 plus 74) in 2010 can be safely assumed, as this requires only for existing students to continue (or be replaced) and for Prep places to be taken up by only around half our current Pre-Preps. This will represent 0.94% of the cohort.
3. Similarly, minor increases in student numbers will occur in subsequent years as our existing students progress through the primary years; the only 'new' students anticipated in the above table are children who will come from our Pre-Prep programs.

Given that we currently have 0.73% of *two-thirds* of the 3-12 years cohort, our expectation of 1.41% of the full cohort in 2014 is well-founded, and probably conservative.

| Year | No. students aged 3-12 years in catchment area | Students at Maridahdi Community School and Maridahdi Early Childhood Kindergarten |               |             |
|------|--|---|---------------|-------------|
|      |  | Number  | Year Levels   | % of cohort |
| 2010 | 13011  | 122   | Pre-Prep-Yr 4 | 0.94        |
| 2014 | 13217  | 187   | Pre-Prep-Yr 7 | 1.41        |

### Q21: Public notification

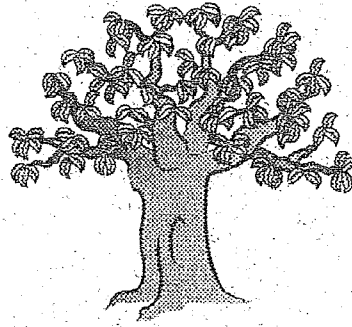
#### a) Notification requirements

The Maridahdi Early Childhood Community School will fulfil the requirements of public notification by publishing a Catchment Area Notice within 7 days of lodging this application. The Catchment Area Notice will be published in the local newspaper, *The Toowoomba Mail*, which circulates throughout the entire catchment area. The Catchment Area Notice will also be sent to all state and non-state schools operating in the catchment area, the Director-General of Education in the Queensland Department of Education, the Executive Director of Queensland Catholic Education commission and the Executive Director of The Association of Independent Schools of Queensland Inc.

A letter confirming our compliance with the notification requirements will be sent to the Chair of the Non-State Schools Eligibility for Government Funding Committee.

#### b) Copy of Catchment Area Notice

NOTICE is hereby given that Maridahdi Early Childhood Community of 3-7 Bowtell Street Toowoomba Q 4350 has lodged an application for government funding with the Non-State Schools Accreditation Board for funding of Prep to Year 7 primary education at 1 South Street Toowoomba Q 4350. The enrolment catchment area relevant to the application is a geographical area including Toowoomba South-East, Toowoomba North-East, Toowoomba West, and Toowoomba North-West. Anyone may inspect the application and accompanying documents at the registered office of the applicant Maridahdi Early Childhood Community at 3-7 Bowtell Street Toowoomba Q 4350 or at the Office of Non-State Education, Floor 18 Education House, 30 Mary Street, Brisbane. Copies of the application may be obtained from the applicant at the above location. Copies of any accompanying documents will not be provided. Anyone may make a submission about the application to the Non-State Schools Accreditation Board, PO Box 347, Brisbane Albert Street BC, Q 4002. A properly made submission is one that is written, is signed by, or for, each person making the submission, states the name and address of each signatory, and is lodged within 35 days from the date of this notice. Submissions may address only the criteria for eligibility for government funding stated in sections 85 and 86 of the *Education (Accreditation of Non-State Schools) Act 2001*.



RECEIVED  
10 AUG 2009

BY: .....

6 August 2009

Associate Professor James Watters  
Chairperson

MARIDAHDI  
EARLY CHILDHOOD COMMUNITY

Non-State Schools Eligibility for Government Funding Committee  
PO Box 15347  
CITY EAST QLD 4002

Dear Professor Watters

**Re: *Change of accreditation attribute* application, July 2009**

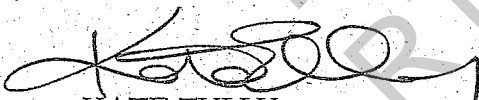
In relation to this application, which has been submitted to the Non-State Schools Accreditation Board, I am pleased to confirm that we have complied with the public notice requirements set out in the Information Booklet accompanying Form NSS-301.

Attached you will find:

1. The notice as it appeared in today's *Toowoomba Mail*. This newspaper circulates throughout our catchment area.
2. A list of people to whom the notice has been sent direct.

We thank the Committee for its consideration of this application, and look forward to hearing from you after your August meeting.

Sincerely,



KATE TULLY  
Chair  
Maridahdi Community Governing Council

att.: 1. Clipping from *Toowoomba Mail*, 6 August 2009  
2. List of names and addresses

**NOTICES****public notices**

NOTICE is hereby given that Maridahi Early Childhood Community has lodged an application for government funding with the Non-State Schools Accreditation Board for funding of Prep to Year 7 of primary education at 1 South Street Toowoomba Q 4350. The enrolment catchment area relevant to the application is a geographical area including Toowoomba South-East, Toowoomba North-East, Toowoomba West, Toowoomba Central and Toowoomba North-West. Anyone may inspect the application and accompanying documents at the registered office of the applicant Maridahi Early Childhood Community at 3-7 Bowtell Street Toowoomba Q 4350 or at the Office of Non-State Education, Floor 18 Education House, 30 Mary Street, Brisbane. Copies of the application may be obtained from the applicant at the above location. Copies of any accompanying documents will not be provided. Anyone may make a submission about the application to the Non-State Schools Accreditation Board, PO Box 347, Brisbane Albert Street BC, Q 4002. A properly made submission is one that is written, is signed by or for, each person making the submission, states the name and address of each signatory, and is lodged within 35 days from the date of this notice. Submissions may address only the criteria for eligibility for government funding stated in sections 85 and 86 of the Education (Accreditation of Non-State Schools) Act 2001.



Ms Rachel Hunter  
Director-General of Education  
Education House  
BRISBANE QLD 4350

Dr John Roulston  
Executive Director  
PO Box 957  
SPRING HILL QLD 4004

Executive Director  
Queensland Catholic Education  
Commission  
GPO Box 2441  
BRISBANE QLD 4001

The Principal  
Darling Heights State School  
Wuth Street  
TOOWOOMBA QLD 4350

The Principal  
Drayton State School  
55 Brisbane Road  
DRAYTON QLD 4350

The Principal  
Gabbabar State School  
189 Stenner St  
CENTENARY HTS QLD 4350

The Principal  
Fairview Heights State School  
75 McDougall St  
WILSONTON QLD 4350

The Principal  
Glenvale State School  
224 Glenvale Road  
TOOWOOMBA QLD 4350

The Principal  
Harlaxton State School  
110 Ruthven St  
TOOWOOMBA QLD 4350

The Principal  
Harristown State School  
332 South Street  
TOOWOOMBA QLD 4350

The Principal  
Middle Ridge State School  
203 Spring St  
TOOWOOMBA QLD 4350

The Principal  
Newtown State School  
24 Albert Street  
NEWTOWN QLD 4350

The Principal  
Rangeville State School  
32a High Street  
TOOWOOMBA QLD 4350

The Principal  
Rockville State School  
3 Holberton St  
TOOWOOMBA QLD 4350

The Principal  
Toowoomba East State School  
Arthur Street  
TOOWOOMBA QLD 4350

The Principal  
Wilsonton State School  
429 Bridge St  
TOOWOOMBA QLD 4350

The Principal  
Clifford Park Special School  
Rob St  
NEWTOWN QLD 4350

The Principal  
Toowoomba West Special School  
26 Gladstone St  
NEWTOWN QLD 4350

The Principal  
Darling Downs Christian School  
451 McDougall St  
TOOWOOMBA QLD 4350

The Principal  
Glenvale Christian School  
718 Boundary Rd  
TOOWOOMBA QLD 4350

The Principal  
Christian Outreach College  
505 Hume Street  
TOOWOOMBA QLD 4350

The Principal  
Concordia Primary School  
67 Warwick Street  
TOOWOOMBA QLD 4350

The Principal  
Fairholme College  
40 Wirra Wirra St  
TOOWOOMBA QLD 4350

The Principal  
Martin Luther Primary School  
402 Hume St  
TOOWOOMBA QLD 4350

The Principal  
Mater Dei Primary School  
Campbell St  
TOOWOOMBA QLD 4350

The Principal  
Our Lady of Lourdes Primary  
School  
2 Ascot St  
TOOWOOMBA QLD 4350

The Principal  
Sacred Heart Primary School  
North Street  
TOOWOOMBA QLD 4350

The Principal  
St Anthony's Primary School  
9 Memory Street  
TOOWOOMBA QLD 4350

The Principal  
St Saviour's Primary School  
Lawrence Street  
TOOWOOMBA QLD 4350

The Principal  
St Thomas More's Primary School  
South Street  
TOOWOOMBA QLD 4350

The Principal  
The Glennie School  
Herries Street  
TOOWOOMBA QLD 4350

The Principal  
Toowoomba Christian College  
10852 New England Hwy  
HIGHFIELDS QLD 4352

The Principal  
Toowoomba Grammar School  
Margaret Street  
TOOWOOMBA QLD 4350

The Principal  
Toowoomba Preparatory School  
2 Campbell St  
TOOWOOMBA QLD 4350

The Principal  
Toowoomba North State School  
Taylor Street  
TOOWOOMBA QLD 4350

The Principal  
Toowoomba South State School  
158 James St  
TOOWOOMBA QLD 4350

The Principal  
Holy Name Primary School  
188 Bridge Street  
TOOWOOMBA QLD 4350

Associate Professor James Watters  
Chairperson  
Non-State Schools Eligibility  
for Government Funding Committee  
PO Box 15347  
CITY EAST QLD 4002

Emeritus Professor Roy Webb  
Chairperson  
Non-State Schools Accreditation Board  
PO Box 15347  
CITY EAST QLD 4002

Emeritus Professor Roy Webb  
Chairperson  
Non-State Schools Accreditation Board  
PO Box 15347  
CITY EAST QLD 4002

The Principal  
Agnew School  
40 Gerrard Street  
TOOWOOMBA QLD 4350

The Principal  
Centenary Heights SHS  
60 Ramsay Street  
TOOWOOMBA QLD 4350

The Principal  
Downlands College  
72 Ruthven Street  
TOOWOOMBA QLD 4350

The Principal  
St Joseph's College  
54 James Street  
TOOWOOMBA QLD 4350

The Principal  
St Mary's College  
286 Margaret Street  
TOOWOOMBA QLD 4350

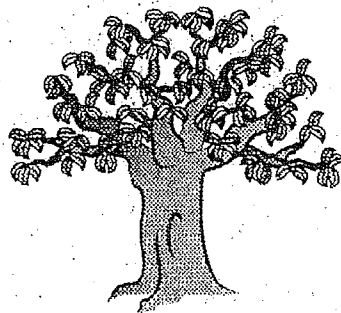
The Principal  
St Ursula's College  
38 Taylor Street  
TOOWOOMBA QLD 4350

The Principal  
Harristown SHS  
South Street  
TOOWOOMBA QLD 4350

The Principal  
Toowoomba SHS Mt Lofty  
Stuart Street  
TOOWOOMBA QLD 4350

The Principal  
Toowoomba SHS Wilsonton  
275 North Street  
TOOWOOMBA QLD 4350

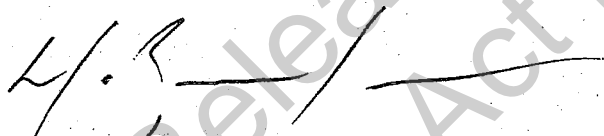
The Principal  
Youth & Community Learning Cr  
63 Ruthven Street  
TOOWOOMBA QLD 4350



MARIDAHDI  
EARLY CHILDHOOD COMMUNITY

This notice is sent to you in compliance with the *Education (Accreditation of Non-State Schools) Act 2001*. This notice appeared in *The Toowoomba Mail* on 6<sup>th</sup> August, 2009.

NOTICE is hereby given that Maridahdi Early Childhood Community has lodged an application for government funding with the Non-State Schools Accreditation Board for funding of Prep to Year 7 of primary education at 1 South Street Toowoomba Q 4350. The enrolment catchment area relevant to the application is a geographical area including Toowoomba South-East, Toowoomba North-East, Toowoomba West, Toowoomba Central and Toowoomba North-West. Anyone may inspect the application and accompanying documents at the registered office of the applicant Maridahdi Early Childhood Community at 3-7 Bowtell Street Toowoomba Q 4350 or at the Office of Non-State Education, Floor 18 Education House, 30 Mary Street, Brisbane. Copies of the application may be obtained from the applicant at the above location. Copies of any accompanying documents will not be provided. Anyone may make a submission about the application to the Non-State Schools Accreditation Board, PO Box 347, Brisbane Albert Street BC, Q 4002. A properly made submission is one that is written, is signed by, or for, each person making the submission, states the name and address of each signatory, and is lodged within 35 days from the date of this notice. Submissions may address only the criteria for eligibility for government funding stated in sections 85 and 86 of the *Education (Accreditation of Non-State Schools) Act 2001*.

  
LOUIS BRADFELD  
Principal  
6 August 2009

Phone: 4635 1413 Fax: 4635 1116 Email: [admin@maridahdi.qld.edu.au](mailto:admin@maridahdi.qld.edu.au)

P.O. Box 4742 Toowoomba East Qld 4350 3 - 7 Bowtell Street Toowoomba Qld 4350

School ABN 41 029 356 380 Kindergarten ABN 58 568 369 795 (Affiliated with the Creche and Kindergarten Association of Queensland)



FILE COPY

6 August 2009

The Honourable Geoff Wilson MP  
Minister for Education and Training  
PO Box 15033  
CITY EAST QLD 4002

Dear Minister

**Re: Statutory Notice to Minister about application received under *Education (Accreditation of Non-State Schools) Act 2001***

Under section 50(3)(b) of the *Education (Accreditation of Non-State Schools) Act 2001*, the Non-State Schools Accreditation Board, as soon as practicable after receiving an application about a change in attribute applying to a non-State school which relates to an aspect of the operation of the school for which the school's governing body seeks Government funding, must give the Minister a notice stating: (a) that the Board has received the application; and (b) the day the application was received.

**Notice of Application Received**

School: Maridahdi Early Childhood Community School

Applicant: Maridahdi Early Childhood Community

Date received: 29 July 2009

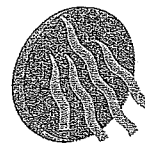
Application scope: Application to include a site at 1 South Street, Toowoomba, in the attributes of accreditation (primary education, Preparatory Year to Year 7) of the school and to include this site in the eligibility for Government funding approvals for Maridahdi Early Childhood Community. The applicant's intention is for the new site to commence on 30 September 2009.

The Board has today given the Non-State Schools Eligibility for Government Funding Committee a copy of the application. The Committee will make its recommendation to you about eligibility for Government funding in due course.

No response to this notification is required.

Yours sincerely

**Emeritus Professor Roy Webb AO**  
Chairperson



FILE COPY

6 August 2009

Associate Professor Jim Watters  
Chairperson  
Non-State Schools Eligibility for  
Government Funding Committee  
PO Box 15347  
CITY EAST QLD 4002

Dear Associate Professor Watters

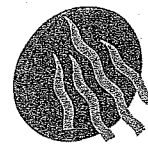
The Non-State Schools Accreditation Board today considered the application (received by the Board's office on 29 July 2009) from Maridahdi Early Childhood Community to include a site at 1 South Street, Toowoomba, in the attributes of accreditation (primary education, Preparatory Year to Year 7) of Maridahdi Early Childhood Community School and to include this site in the eligibility for Government funding approvals for Maridahdi Early Childhood Community.

As required under section 50(3)(a) of the *Education (Accreditation of Non-State Schools) Act 2001*, the Board gives the Non-State Schools Eligibility for Government Funding Committee a copy of the application and accompanying documents.

Also, I advise the Committee that the Board has today given the Minister for Education and Training, the Honourable Geoff Wilson MP, the required notice under section 50(3)(b).

Yours sincerely

**Emeritus Professor Roy Webb AO**  
Chairperson



7 August 2009

**FILE COPY**

Ms Kathryn Tully  
Chair  
Maridahdi Early Childhood Community  
PO Box 4742  
TOOWOOMBA EAST QLD 4350

Dear Ms Tully

I refer to the application from Maridahdi Early Childhood Community, under the *Education (Accreditation of Non-State Schools) Act 2001*, to the Non-State Schools Accreditation Board, to include the site at 1 South Street, Toowoomba, in the attributes of accreditation of Maridahdi Early Childhood Community School, and to include this site in the eligibility for Government funding approvals.

The Board has given preliminary consideration to the application at meeting today and has resolved to seek further information and documentation from Maridahdi Early Childhood Community.

Relevant to the Board's requests for further information and documentation, the Board is obliged by the Act to be satisfied that after the change in attribute is effected, the school will comply with the accreditation criteria prescribed under the *Education (Accreditation of Non-State Schools) Regulation 2001*.

I now turn to each of the matters raised by the Board.

#### **1. Years of schooling to be offered at each site**

The Board notes from the application, under the heading Background, that "... *this current application seeks to incorporate this site (South Street) into our existing Prep – Year 7 accreditation. We reiterate that this application does not entail any new provision, but is simply the addition of a new address.... If required, Maridahdi would be prepared to surrender accreditation for some years at our current site (e.g. Prep-Year 3 at Bowtell Street, and Years 1-7 at South Street).*"

The Board additionally notes, under the public notification details, that the application is for "... *funding of Prep to Year 7 primary education at 1 South Street, Toowoomba ...*".

The Board requests further clarification as to the years of schooling Maridahdi Early Childhood Community proposes to offer at the Bowtell Street and the South Street, sites and/or whether it proposes to offer Preparatory Year to Year 7 at both sites.

#### **2. Land and Buildings**

The Board notes in the application, that "*Our proposed change of attribute will not affect any of the accreditation criteria, except for (i) Land and buildings. Our use of our new site at 1 South Street, Toowoomba, will comply with relevant land use,*

building and WHS legislation. Our plans for this site are currently being developed, in conjunction with the relevant regulatory authorities."

In addition, the Board notes from the application that the current land-use zoning is "Residential – DIP exemption pending".

The Board requests:

- (a) information known to Maridahdi Early Childhood Community about the likelihood of Council granting the necessary development approval for the South Street site, and about the expected timing around Council's decision;
- (b) documents demonstrating that Maridahdi Early Childhood Community will own the site or will obtain a legal right to occupy the site for the purposes of a school; and
- (c) a marked-up plan of the land and buildings of the new site with a brief description of specific areas and usages including classrooms, other teaching and staff facilities, parking, playground and toilet facilities. (NB: These drawings do not have to be professionally drafted).

### 3. Staffing

The Board requests information on the number of teaching and non-teaching staff to be employed at the South Street site and information relating to their key responsibilities.

### 4. Educational facilities and materials

The Board requests a description of the educational facilities and materials that will support the effective delivery of the educational program at the proposed new site.

Under the Act, the Board must give an applicant at least 30 days to provide further information or documents. Accordingly, the Board requires that the additional material mentioned above be provided by close of business on Monday, 14 September 2009. If the Maridahdi Early Childhood Community fails to provide the required material within this time the Maridahdi Early Childhood Community is taken to have withdrawn this application.

Also, the Board asks Maridahdi Early Childhood Community to keep it informed in writing about Council's considerations of the zoning and land-use matters.

It should be noted that the Board has raised the matters set out above as a result of its preliminary examination of the application. Other issues may arise as the Board continues its assessment of the application and may contact Maridahdi Early Childhood Community again later to seek further information and documents.

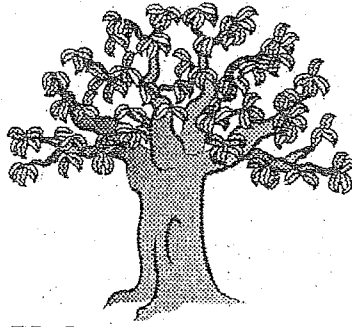
The Board looks forward to receiving the additional information.

Yours sincerely



**Emeritus Professor Roy Webb AO**  
Chairperson





MARIDAHDI  
EARLY CHILDHOOD COMMUNITY

RECEIVED  
21 AUG 2009

BY: .....

14 August 2009

Emeritus Professor Roy Webb  
Chairperson  
Non-State Schools Accreditation Board  
PO Box 15347  
CITY EAST QLD 4002

Dear Professor Webb

Thank you for your letter of 7 August 2009, responding to our recent application. I am pleased to provide the following information regarding each of the matters raised.

1. Years of schooling to be offered at each site

Maridahdi's preference is for both campuses to be accredited Prep to Year 7, to allow maximum flexibility with multi-age and family groupings. This is what we have applied for in this application, and what is stated in our Public Notification.

We appreciate, however, that there may be some concern at the Board about whether Maridahdi is planning to double its provision by adding this second campus; our statement about surrendering partial accreditation at Bowtell Street is our reassurance that this is not the case.

At this stage, what we *propose* to offer is Prep to Year 1 at Bowtell Street, and Years 2-7 at South Street.

However, unless the Board *does* wish to limit our accreditation, then Prep-Year 7 accreditation at both campuses will give us optimal flexibility.

## 2. Land and buildings

### *(a) Planning approval*

Maridahdi has engaged a town planning consultant who is currently preparing a Material Change of Use (MCU) application for Toowoomba Regional Council (TRC). We envisage that this will be lodged by mid-September. We have already commissioned a number of the expert reports required for the MCU application, and have also had several positive discussions with senior TRC officers and Councillors. TRC's Senior Planner has indicated that three months is the expected timeframe for processing of an MCU application. Maridahdi believes that approval is the likely outcome.

Maridahdi has also applied to the Department of Infrastructure & Planning (DIP) for the South Street campus to be listed in the *Integrated Planning Regulation 1998*, schedule 11, section 5; this process stems from amendments to this regulation to expedite the release of funds under the Commonwealth's Building the Education Revolution (BER) funding initiative. (The development of our South Street campus is in part a BER-funded project.) If our application is accepted by the Minister, this process will accelerate the MCU process. This outcome will be known next month.

### *(b) Tenure*

Maridahdi is currently negotiating dual agreements for the property: a 25-year lease and an option to purchase contract. Our offer and terms have been accepted by the vendor, and the contracts are now being drafted. The contracts will be conditional upon (inter alia) accreditation and planning approval.

**We request that the Board grants provisional accreditation that will take effect as soon as Maridahdi has tenure, which will be upon signing of the lease.**

### *(c) Site plan*

Attached is our site plan. The building labeled 'Classrooms & Admin' will accommodate GLAs, art areas, admin offices, computer room, staff facilities and children's toilet facilities. The library will also include toilet facilities. The teaching pods each include GLAs, art areas and toilet facilities.

## 3. Staffing

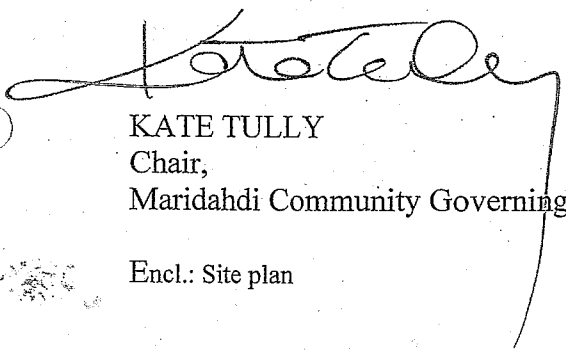
We envisage a maximum staff at the South Street site comprising Principal, 8 teachers, 8 assistants and 2-3 non-teaching staff. The latter will be employed in a combination of administrative, financial and school management responsibilities.

#### 4. Educational facilities and materials

The facilities and materials to support the effective delivery of our educational program will be the same as those already approved for our existing site. In addition, we will make more extensive use of IT, and will also have much more outdoor playspace than at our current site.

We thank the Board for its further consideration, and look forward to hearing from you again after your 10<sup>th</sup> September meeting.

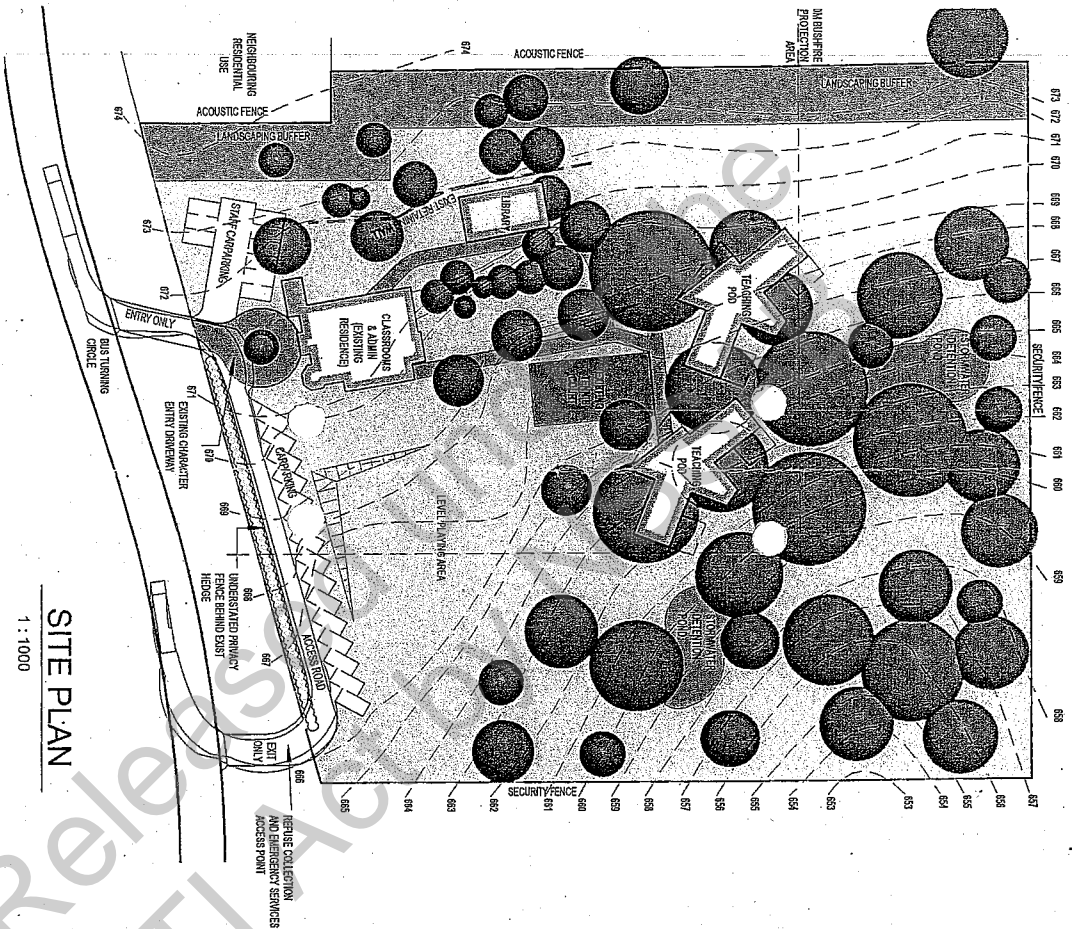
Sincerely,



KATE TULLY  
Chair,  
Maridahdi Community Governing Council

Encl.: Site plan

Released under the  
RTI Act by NSSAB



**SITE PLAN**  
1:1000



Struxi Design Pty Ltd  
57 Neil Street (PO Box 4572)  
Toowoomba Q 4350  
P 07 4638 4658  
F 07 4638 4973  
e struxi@struxi.com.au  
qpsa lic. 1080947

**MARIDAHDI CAMPUS**

1 SOUTH STREET  
TOOWOOMBA, QLD 4350

MARIDAHDI EARLY CHILDHOOD COMM. SCHOOL

|                            |          |        |
|----------------------------|----------|--------|
| 1                          | scale    | 1:1000 |
|                            | drawn    | CVH    |
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|                            | designed | CVH    |
| 1083.09411                 | SD       | 0-01   |
| project number             | sheet    | rev    |
| APPROVED FOR CONSTRUCTION: |          |        |
| NO                         |          |        |

print date: 6/08/2003 10:56:40 AM  
ORIGINAL SHEET SIZE: 297 x 420 - A3 size

**BADINSKI, Candice**

**From:** Maridahdi [admin@maridahdi.qld.edu.au]  
**Sent:** Wednesday, 9 September 2009 5:05 PM  
**To:** BADINSKI, Candice  
**Cc:** JARRETT, Tracey  
**Subject:** Maridahdi update ATT: Mr P Parsons

Dear Pat

I would like to provide the following update in relation to our Change of Attribute Application to be considered by the Board at tomorrow's meeting.

- Contracts have been drafted and we hope to have these signed within the week. The vendor has accepted our offer and terms.
- We have engaged a town planning consultant to prepare our Material Change of Use Application, and have a Pre-lodgement meeting next Tuesday, 15/9/09.
- Our BER funding has been approved for this site.

I reiterate our request that the Board provides accreditation conditional upon tenure. We understand that accreditation cannot be confirmed until the site is approved for recurrent funding, which will only occur when we have planning approval.

Thank you for your consideration of this application. We look forward to hearing from the Board after tomorrow's meeting.

With kind regards,

Kate Tully  
Maridahdi Early Childhood Community  
ph 4635 1413 or fax 4635 1116  
[www.maridahdi.qld.edu.au](http://www.maridahdi.qld.edu.au)

Information from ESET NOD32 Antivirus, version of virus signature database 4408  
(20090908)

The message was checked by ESET NOD32 Antivirus.

<http://www.eset.com>

16 September 2009



**Non-State Schools  
Accreditation Board**

Queensland Government

**FILE COPY**

Ms Kathryn Tully  
Chair  
Maridahdi Early Childhood Community  
PO Box 4742  
TOOWOOMBA EAST QLD 4350

Dear Ms Tully

I refer to the application from Maridahdi Early Childhood Community (MECC), under the *Education (Accreditation of Non-State Schools) Act 2001*, to the Non-State Schools Accreditation Board, to include the site at 1 South Street, Toowoomba, in the attributes of accreditation of Maridahdi Early Childhood Community School, and to include this site in the eligibility for Government funding approvals.

The Board received and considered at its last meeting, the information provided by MECC dated 14 August and the email received on 9 September 2009 in response to the Board's correspondence of 7 August 2009.

The Board notes from the information that MECC:

- (i) prefer to be accredited for Preparatory Year to Year 7 as the years of schooling attributed to the school's accreditation at both Bowtell Street and South Street sites. However it is also stated that, "*At this stage, what we propose to offer is Prep to Year 1 at Bowtell Street and Years 2-7 at South Street site*";
- (ii) is preparing to lodge an application in mid-September with the Toowoomba Regional Council for developmental approvals for the proposed site and has also applied to the Department of Infrastructure and Planning to be listed in the *Integrated Planning Regulation 1998* to accelerate the approval process;
- (iii) is currently negotiating an agreement to obtain a legal right to occupy the site; and
- (iv) intends to employ a Principal, 8 teachers, 8 assistants and up to 3 non-teaching staff at the South Street site.

Confirmation is requested on items (i) and (iv) above as the information provided does not give the Board a clear indication of the scope of the application in regard to the years of schooling to be attributed to the school's accreditation and related staffing to be allocated at each of the Bowtell Street and South Street sites.

The Board also requests to be kept informed of the developments with the matters (ii) and (iii) as listed above.

Relevant to this request, the Board is obliged by the Act to be satisfied that after the change in attribute is effected, the school will comply with the accreditation criteria prescribed under the *Education (Accreditation of Non-State Schools) Regulation 2001*.

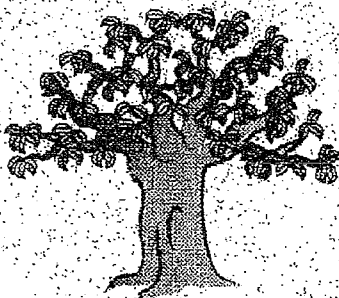
The Board looks forward to receiving the further information to assist in the consideration of this application.

Yours sincerely

**Emeritus Professor Roy Webb AO**  
Chairperson

Floor 18 Education House  
30 Mary Street Brisbane 4000  
PO Box 15347 City East  
Queensland 4002 Australia  
Telephone 07 3237 9947  
Facsimile 07 3237 0004  
Website [www.nssab.qld.edu.au](http://www.nssab.qld.edu.au)

Valuing individuality...enrichment through creative opportunity

RECEIVED  
30 SEP 2009

FILE COPY

BY: \_\_\_\_\_

MARIDAHDI  
EARLY CHILDHOOD COMMUNITY

30 September 2009

Emeritus Professor Roy Webb  
Chairperson  
Non-State Schools Accreditation Board  
PO Box 15347  
CITY EAST QLD 4002

Dear Professor Webb

Thank you for your letter of 16 September 2009, regarding our recent application. I am pleased to provide the following further clarification.

I confirm that we are seeking for both sites to be accredited Prep - Year 7. This will provide maximum flexibility as we make the adjustment to having dual sites. Amendments may be required at a later date, once our enrolment patterns are more firmly established.

In relation to staff, the maximum number of classes envisaged long-term at the South Street site is eight, so the maximum staff planned for that site would be as stated previously. At our Bowtell Street site, we will continue to have a teacher and assistant for each class. It is likely that the Principal and support staff will work between both campuses.

I trust this information addresses your queries.

Sincerely,



KATE TULLY  
Chair,  
Maridahdi Community Governing Council

Phone: 4635 1413 Fax: 4635 1116 Email: [admin@maridahdi.qld.edu.au](mailto:admin@maridahdi.qld.edu.au)

P.O. Box 4742 Toowoomba East Qld 4350 3 - 7 Bowtell Street Toowoomba Qld 4350

School ABN 41 029 356 380 Kindergarten ABN 58 568 369 795 (Affiliated with the Creche and Kindergarten Association of Queensland)

JARRETT, Tracey

---

**From:** JARRETT, Tracey  
**Sent:** Wednesday, 14 October 2009 2:10 PM  
**To:** 'admin@maridahdi.qld.edu.au'  
**Subject:** Amended commencement date for new site

Dear Kate Tully

As you are aware the Non-State Schools Accreditation Board have requested to be kept informed on the progress of the development approvals and lease arrangements for the proposed new site at South Street. In accordance with this request, the Board will need to receive an amended commencement date when the approvals and arrangements have been finalised as the original date of 30 September 2009 has now passed. It would be appreciate if you could include this information in your correspondence.

Regards  
Tracey

**TRACEY JARRETT**

Manager (Accreditation and Government Funding)  
Non-State Schools Accreditation Board Secretariat  
Department of Education and Training  
Tel: (07) 3234 1627 | Fax: (07) 3237 0004  
Email: tracey.jarrett@deta.qld.gov.au

Released under the  
RTI Act by NSSAB



**JARRETT, Tracey**

**From:** Maridahdi [admin@maridahdi.qld.edu.au]  
**Sent:** Friday, 16 October 2009 9:15 AM  
**To:** JARRETT, Tracey  
**Subject:** RE: Amended commencement date for new site

Will do!

Kate Tully  
 Maridahdi Early Childhood Community  
 ph 4635 1413 or fax 4635 1116  
 www.maridahdi.qld.edu.au

-----Original Message-----

**From:** JARRETT, Tracey [mailto:Tracey.JARRETT@deta.qld.gov.au]  
**Sent:** Wednesday, 14 October 2009 2:10 PM  
**To:** Maridahdi  
**Subject:** Amended commencement date for new site

Dear Kate Tully

As you are aware the Non-State Schools Accreditation Board have requested to be kept informed on the progress of the development approvals and lease arrangements for the proposed new site at South Street. In accordance with this request, the Board will need to receive an amended commencement date when the approvals and arrangements have been finalised as the original date of 30 September 2009 has now passed. It would be appreciate if you could include this information in your correspondence.

Regards  
 Tracey

TRACEY JARRETT  
 Manager (Accreditation and Government Funding) Non-State Schools Accreditation Board  
 Secretariat Department of Education and Training  
 Tel: (07) 3234 1627 | Fax: (07) 3237 0004  
 Email: tracey.jarrett@deta.qld.gov.au

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Information from ESET NOD32 Antivirus, version of virus signature database  
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The message was checked by ESET NOD32 Antivirus.

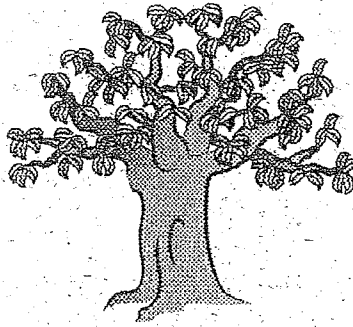
<http://www.eset.com>

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 4512 (20091015)

The message was checked by ESET NOD32 Antivirus.

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 <a href="http://netboxblue.com/">Netbox&nbsp;Blue</a>



MARIDAHDI  
EARLY CHILDHOOD COMMUNITY

RECEIVED  
02 NOV 2009

BY: .....

FILE COPY

23 October 2009

Emeritus Professor Roy Webb  
Chairperson  
Non-State Schools Accreditation Board  
PO Box 15347  
CITY EAST QLD 4002

Dear Professor Webb

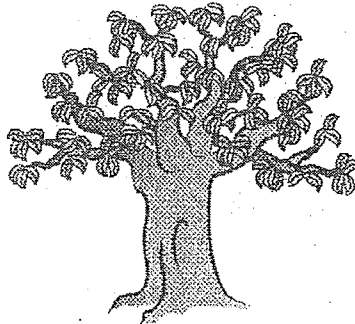
**Change of attribute application**

I am pleased to advise that Maridahdi now has a contract to purchase our proposed new campus at 1 South Street. We will advise you further as the various contract conditions are met.

I also advise that our amended commencement date is 19 April 2010.

Sincerely,

KATE TULLY  
Chair,  
Maridahdi Community Governing Council



MARIDAHDI  
EARLY CHILDHOOD COMMUNITY

RECEIVED  
16 NOV 2009

BY: .....

16 November 2009

Emeritus Professor Roy Webb  
Chairperson  
Non-State Schools Accreditation Board  
PO Box 15347  
CITY EAST QLD 4002

Dear Professor Webb

I wish to update the Board on our progress towards our second campus, and to ask the Board's advice. As you are aware, Maridahdi's plans to expand to a second campus during 2010 are well underway and we are pleased with progress to date. However, our proposed new campus in South Street, Toowoomba will not be available to us for the start of next year (as we had originally hoped), as we will still be awaiting town planning approval and hence accreditation.

However, our enrolments for 2010 now exceed our capacity at our current campus. We have been able to secure teaching space at the University of Southern Queensland, which we will lease on a temporary basis from January until South Street is ready to occupy. We envisage that this will cater for a maximum 25 students (currently 15) from Years 4-7, with a full-time teacher and assistant.

The school's governing body, the Maridahdi Community Governing Council, is aware that it would generally be a requirement to have this site accredited by the Board. However, given the timeframe *plus* the fact that this is a temporary measure only, our Council would prefer to cater for these students under the Flexible Arrangements Policy endorsed by ISQ, until we are able to move them to South Street during 2010.

I am writing to seek the Board's opinion on whether this option is acceptable.

Thank you for your consideration of this matter.

Sincerely,

KATE TULLY  
Chair,  
Maridahdi Community Governing Council



18 November 2009

FILE COPY

Ms Kathryn Tully  
Chair  
Maridahdi Early Childhood Community  
PO Box 4742  
TOOWOOMBA EAST QLD 4350

Dear Ms Tully

I refer to your letter dated 16 November 2009 to the Non-State Schools Accreditation Board informing of the progress of the proposed South Street site of the Maridahdi Early Childhood Community School, and requesting the Board's opinion about the legitimacy of operating from an alternative site due to enrolments for 2010 exceeding the capacity at the Bowtell Street site.

The Board notes that Maridahdi Early Childhood Community (MECC) is still awaiting developmental approvals from Toowoomba Regional Council for the South Street site. The Board looks forward to receiving further information in due course from MECC as to the outcome of this process.

As acknowledged in your letter, the site at which a non-State school operates is an attribute of a school's accreditation, and must be approved by the Board before the school is able to operate on that site.

The *Education (Accreditation of Non-State Schools) Act 2001* sets out the way in which the governing body of a non-State school must apply for the Board's approval to change the school's attribute to include a new site, and the way in which the governing body must apply for the Minister's approval to be eligible for Government funding for the new site.

The Act does not authorize the Board to grant approval to add a new site (on a temporary or permanent basis) in any other way. The Board, therefore, would not be able to sanction the school to operate on a University of Southern Queensland site without the necessary approvals in place.

While the Board cannot give MECC advice on a particular course of action, it wishes to point out that even if MECC were in a position to lodge immediately an application to add the university site to the school's accreditation, and an application for that site to be eligible for Government funding, it is highly unlikely that those applications could be decided before the commencement of the 2010 school year.

In relation to your specific request about "flexible arrangements", the Board does not consider that the proposal for the school to cater for some 25 (maximum) of the school's enrolled students on the university campus would satisfy the requirements of section 182 (Flexible arrangements-non-State schools) of the *Education (General Provisions) Act 2006*.

Yours sincerely

**Emeritus Professor Roy Webb AO**  
Chairperson

Floor 18 Education House  
30 Mary Street Brisbane 4000  
PO Box 15347 City East  
Queensland 4002 Australia  
Telephone 07 3237 9947  
Facsimile 07 3237 0004  
Website [www.nssab.qld.edu.au](http://www.nssab.qld.edu.au)



**Hon Geoff Wilson MP**  
Member for Ferny Grove



**Queensland  
Government**

Minister for Education and Training

10 FEB 2010

Emeritus Professor Roy Webb AO  
Chairperson  
Non-State Schools Accreditation Board  
PO Box 15347  
CITY EAST QLD 4002

**RECEIVED**  
11 FEB 2010

BY: .....

Dear Professor Webb *Ray*

Thank you for your letter dated 8 October 2009 regarding the recommendation of the Non-State Schools Eligibility for Government Funding Committee in respect of the application by the Maridahdi Early Childhood Community for eligibility for Government funding for an additional site of Maridahdi Early Childhood Community School, Toowoomba.

I am pleased to advise that I have approved the application for eligibility for Government funding for the governing body of Maridahdi Early Childhood Community School at the additional site to be located at 1 South Street, Toowoomba (Preparatory Year to Year 7, co-educational, classroom delivery, non-boarding and educational programs based on Queensland Studies Authority syllabus framework/s).

In accordance with subsection 55(7) of the *Education (Accreditation of Non-State Schools) Act 2001*, I have notified the governing body of the school of my decision.

Should you wish to discuss this matter further, you can contact Ms Christine Rutledge, Manager, Office of Non-State Education, on telephone (07) 3224 5536.

Please pass on my appreciation to Associate Professor Jim Watters and other members of the funding committee for preparing the recommendation.

Yours sincerely

**GEOFF WILSON MP**  
Minister for Education and Training

Ref: 09/186554

Level 22 Education House  
30 Mary Street Brisbane  
PO Box 15033 City East  
Queensland 4002 Australia  
**Telephone +61 7 3237 1000**  
**Facsimile +61 7 3229 5335**  
**Email** [education@ministerial.qld.gov.au](mailto:education@ministerial.qld.gov.au)  
**Website** [www.education.qld.gov.au](http://www.education.qld.gov.au)  
ABN 65 959 415 158

JARRETT, Tracey

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**From:** kate tully [redacted]  
**Sent:** Wednesday, 24 February 2010 1:30 PM  
**To:** JARRETT, Tracey  
**Subject:** Maridahdi

Dear Tracey

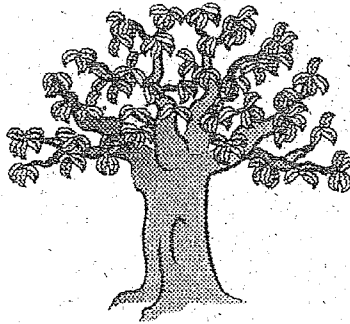
I am currently preparing a letter for the Board's next meeting, regarding a possible decision on our South St application. I will have this to you in the next day or so. In the meantime, we wish to revise our student intake date for this application (currently 19 April 2010) to 12 July 2010.

Many thanks,

KATE TULLY

[redacted]

Released under the  
RTI Act by NSSAB



MARIDAHDI  
EARLY CHILDHOOD COMMUNITY

RECEIVED  
- 1 MAR 2010

BY: .....

22 February 2010

Emeritus Professor S V McLean  
Chairperson  
Non-State Schools Accreditation Board  
PO Box 15347  
CITY EAST QLD 4002

Dear Professor McLean

**Change of attribute: South Street campus**

I write with an update on progress of our proposed campus at South Street, Toowoomba, and with a request to the Board.

As the accompanying letter from Toowoomba Regional Council (TRC) confirms, our application is currently in progress. We expect to have our response to the Information Request lodged with TRC next week, which means a decision is expected in March/April.

Maridahdi is confident that the application will be approved. We have had many, many discussions with TRC to ensure that the requirements of the Planning Scheme are met and all impacts are appropriately managed. You will be aware that the planning report accompanying our application took many months of preparation; the report includes six separate expert reports and has been described by the most senior Council planning officer as 'very well documented and comprehensive'. Our application was referred to both the Department of Environment & Natural Resources (DERM), due to heritage considerations, and to Queensland Transport & Main Roads (QTM) for road and traffic considerations. Both agencies have approved our proposal to proceed.

I am aware that the Board needs to make a decision on our Change of Attribute Application before the end of April, which in effect means not later than its meeting on 1 April 2010. You will note from the information above that it is unlikely we will have formal approval from TRC before that date.

Phone: 4635 1413 Fax: 4635 1116 Email: [admin@maridahdi.qld.edu.au](mailto:admin@maridahdi.qld.edu.au)

P.O. Box 4742 Toowoomba East Qld 4350 3 - 7 Bowtell Street Toowoomba Qld 4350

School ABN 41 029 356 380 Kindergarten ABN 58 568 369 795 (Affiliated with the Creche and Kindergarten Association of Queensland)

You will also be aware that we have already received a letter from the Minister confirming his approval of the South Street site for recurrent funding.

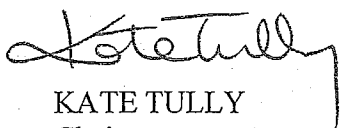
**I am therefore requesting that the Board gives consideration to approving our application at its next meeting.**

We are well aware that the South Street campus will be unable to actually accept students until all accreditation criteria – including land use consent – are in place.

However – as I'm sure you can imagine – it would be devastating for Maridahdi to be thwarted by this 'race against the clock' and to receive a 'deemed refusal' from the Board when we are so close to securing the required consent.

I thank the Board most sincerely for all of its support to date, and for its consideration of this request.

Sincerely,



KATE TULLY  
Chair,  
Maridahdi Community Governing Council

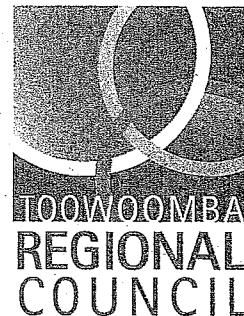
Encl.:

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RTI Act by NSSAB



Enquiries: Tanya Duggan  
Contact: Toowoomba, 4688 6943  
Our Reference: MCUI/2009/7708

89.  
**RECEIVED**  
- 1 MAR 2010



25 February 2010

BY: .....

Emeritus Professor S V Mc Lean  
Chairperson  
Non-State Schools Accreditation Board  
PO Box 15347  
CITY EAST QLD 4002

Dear Profess Mc Lean

**Re: Clarification of application for Maridahdi Early Childhood Community at 1 South Street, Rangeville Qld 4350 described as L1/RP142232: Parish of Flagstone.**

Council has been requested by the Maridahdi Early Childhood Community to confirm the details of their development application at 1 South Street Rangeville (MCUI/2009/7708).

On 16 December 2009, the Toowoomba Regional Council received a properly made application for a Development Permit for a Material Change of Use for an Educational Establishment from Maridahdi care of Precinct Urban Planning, to use 1 South Street Rangeville for a second campus for their school.

Council on the 3 February 2010 issued an Information Request, seeking clarification on a number of issues.

Once Maridahdi responds to this Information Request, there will be a Public Notification period of 15 business days, followed by the Decision Making Period.

If you require further clarification, please do not hesitate to contact Tanya Duggan, Planning Projects Officer on the above number.

Yours faithfully

  
Ilija Susnja  
Senior Planner, Development Assessment Urban

cc.  
Mrs Kate Tully  
Maridahdi Early Childhood Community  
3-7 Bowtell Street  
TOOWOOMBA QLD 4350

Toowoomba Regional Council  
PO Box 3021  
Toowoomba Village Fair QLD 4350  
T 07 4688 6611 F 07 4631 9292  
E info@toowoombaRC.qld.gov.au  
W www.toowoombaRC.qld.gov.au

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Clifton Q 4361  
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Goombungee Q 4354  
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54 Hodgson Street  
Greenmount Q 4359  
T 07 4697 0200

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O'Brien Road  
Highfields Q 4352  
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**MILLMERRAN**  
2-16 Campbell Street  
Millmerran Q 4357  
T 07 4695 1399

**OAKEY**  
64 Campbell Street  
Oakey Q 4401  
T 07 4691 1388

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85 Yandilla Street  
Pittsworth Q 4356  
T 07 4619 8000

**TOOWOOMBA**  
153 Herries Street or  
543 Ruthven Street  
Toowoomba Q 4350  
T 07 4688 6611

ABN 99 788 305 360